**Form 400.3**

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| **Reference Number:** |  |

**FINAL REPORT OF THE CYPRUS AGENCY OF QUALITY ASSURANCE AND ACCREDITATION IN HIGHER EDUCATION**

**EVALUATION - ACCREDITATION**

**OF THE DEPARTMENT WITH NAME**

**IN GREEK: Επωνυμία Τμήματος**

 **IN ENGLISH: Name of the Department**

**OF THE HIGHER EDUCATION INSTITUTION**

**Name of the Institution**

This Final Report was prepared on the basis of Article (20)(2)(f)(i) of the "Quality Assurance and Accreditation in Higher Education and the Establishment and Operation of an Agency on Related Matters Laws” of 2015 to 2021 [L. 136 (Ι)/2015 - L. 132(Ι)/2021].

***THE PROCEDURE:***

On day month year, the legal representative of the Higher Education Institution Name of Institution, submitted an application (Doc. 200.3), based on Article (17) of the "Quality Assurance and Accreditation in Higher Education and the Establishment and Operation of an Agency on Related Matters Laws” of 2015 to 2021, for the evaluation-accreditation of the Department:

**IN GREEK: Επωνυμία Τμήματος**

**IN ENGLISH: Name of the Department**

This application is registered with the reference number: Reference Number

In the framework of competences conferred on it by the relevant legislation, the Council of the Agency has constituted an External Evaluation Committee (EEC), which after initially examining the department's application for evaluation and accreditation, performed an on-site visit at the institution on day month year and on day month year.

During the on-site visit the EEC also evaluated the following programmes of study that belong to the department (only for currently operating departments):

**IN GREEK:**

|  |  |
| --- | --- |
| Αριθμός φακέλου | Επωνυμία προγράμματος (… έτη/μήνες, … ECTS, επίπεδο προγράμματος) |
| Αριθμός φακέλου | Επωνυμία προγράμματος (… έτη/μήνες, … ECTS, επίπεδο προγράμματος) |
| Αριθμός φακέλου | Επωνυμία προγράμματος (… έτη/μήνες, … ECTS, επίπεδο προγράμματος) |

**IN ENGLISH:**

|  |  |
| --- | --- |
| Reference number | Name of the programme of study (… years/months, … ECTS, programme level) |
| Reference number | Name of the programme of study (… years/months, … ECTS, programme level) |
| Reference number | Name of the programme of study (… years/months, … ECTS, programme level) |

The EEC met with the head of the institution, the head of the department, the programmes’ coordinators, members of the academic staff, and members of the administrative staff, students and/or their representatives and the Internal Quality Assurance Committee.

Additionally, the EEC examined the department's facilities (library, computer labs, labs, teaching classes, research infrastructures, etc.), various documents presented and/or requested by the EEC, the School’s/Faculty’s structure and the department’s position in it, the CVs of the teaching staff and their relationship to the institution as teachers in regard to any other duties and teaching in other programmes of study.

The EEC has documented its findings and recommendations and drew up the External Evaluation Report in the Doc. 300.3.1.

**CYQAA Council’s Decision**

The Council of the Cyprus Agency of Quality Assurance and Accreditation of Higher Education, during its … Summit on day month year, on the basis of Article (20)(2)(f)(i) of the "Quality Assurance and Accreditation in Higher Education and the Establishment and Operation of an Agency on Related Matters Laws” of 2015 to 2021 [L. 136 (Ι)/2015 - L. 132(Ι)/2021], and on the basis of the suggestions of the External Evaluation Committee, and the comments of the institution on the External Evaluation Committee report and the Feedback report from the External Evaluation Committee, **decided that the Name of the Department is accredited.**

The current accreditation begins in the Fall/Spring semester of the academic year … – … and ceases to be in effect at the end of the Fall/Spring semester of the academic year … – ….

On the basis of Article (4)(c) of the relevant Law, it is noted that "the above accreditation is valid for the period provided by the provisions of the Law and is repeated every five (5) years and that the procedure starts at the request of the institution which must, and shall be submitted at least sixteen (16) months before the expiry of the previous accreditation".

Additionally, on the basis of Article (17)(3)(g) during the period of validity of the Accreditation, the Agency acting of its own motion, may examine whether the criteria continue to be met and if they are not met, then the Agency shall revoke the Accreditation, and immediately inform the institution concerned.

 (Professor Mary Ioannidou-Koutselini)

 President of the Board of the

 Cyprus Agency of Quality Assurance and

 Accreditation in Higher Education

Date: day month year