



Reference No: 07.14.164.013

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To
Director
City Unity College

SUBJECT: Preliminary review regarding the programme of study “BSc (Hons) Computing”, which is going to be offered by the City Unity College Nicosia, via the franchise method, in collaboration with the London Metropolitan University, UK

Based on the Law [N. 136 (I) / 2015 to 35 (I) 2021], I have instructions to inform you in regards to the findings of the **preliminary review**, carried out by CYQAA, for the programs of study **BSc (Hons) Computing - (3 years, 180 ECTS, Bachelor degree)**, of the institution London Metropolitan University, UK which will be offered via the franchise method by your institution, City Unity College, Nicosia.

In your letter of reply, you should include, in accordance with the above-mentioned Law, all the information that the Agency has identified as deficient or missing in the preliminary review.

It is expected that your response will be structured, and you will reply with specific references to documentation (annexes and pages) in accordance to the Agency’s Law.

Observations during the preliminary review:

1. On page 1 – *INSTITUTION'S CHECK LIST* “**In order for your request to be forwarded and properly examined, you must confirm that the following have been delivered at CYQAA’s offices (check ✓ where applicable):**”
On the checklist, point 9 was not completed although the information was submitted on page 218 of your application, under section 4. Admissions.
2. On pages 6 & 7 & 8 - The confirmation of the ‘*UK QAA recognition that London Metropolitan University has degree awarding powers*’ **web page cannot be found**.
3. On page 7 – The ‘*Programme Rankings: Number 29 on Guardian University Rankings*’ appears to be incorrect. Since on the relevant website, it is ranked: **Ranked 61st in subject**, according to your documentation (<https://www.theguardian.com/education/ng-interactive/2023/sep/09/the-guardianuniversity-guide-2024-the-rankings>).
4. On page 11 – *Part (b)* – “**Complete evidence for the academic facilities and services to be offered by the educational institute as well as those offered by the educational institute whose degree title will be awarded**”.
In regards with the above point, in your documentation, you refer only to the building facilities which are offered by the collaborating institution. It is required to provide documentation on all facilities, including **infrastructures and services for students** that will be offered by your institution City Unity College Nicosia, in the same way as they are offered by London Metropolitan University. Such examples are, Counselling Service support and personal development (e.g. school offices that can help students’ access to advice and guidance from staff, from financial issues to careers, The Students' Union, etc.).
5. On page 14 – *Part A: TEACHING STAFF OF THE BSc (Hons) Computing programme*, you provide a nominal list of the teaching staff of your institution. In your list, all of the teaching staff appear to be at the rank of **Lecturers**. The Agency would like to highlight that recruiting qualified staff is a prerequisite for running successful programmes of study. Please, do submit more information on this matter. The CYQAA Council, during the 99th Council Summit, decided that institutions will be required to additionally send the list of their academic staff extracted from the **ERGANI database** and also submit **proof of social insurance payment** for **all** academic staff who teach in the programme.
6. Furthermore, in order for the Agency to assure that the quality of the programmes of study is not compromised by any excess in the weekly **teaching load** of the academics, you need to submit the total number of teaching periods per week, for each academic/teacher and for each programme they are a part of, at City Unity College Nicosia. Additionally, their **CV’s** should be updated so that their position at your College can be in view, under their current professional experience. In addition, from the requested “**Data**”, all of the Teaching Staff’s **Short CV’s**

are missing (*Doc. 500.01.03/500.01.04, TABLE A: TEACHING STAFF*), and none of the programmes academics' profiles (name and rank) are uploaded on your **website**.

7. On page 23 – *TABLE D: WEEKLY TIMETABLE PER YEAR / PER SEMESTER (YEAR 3)*, and page 147 of your application, under *Section 2: COURSE STRUCTURE AND ASSESSMENT*, **some of the Modules of the course for Year 3**, are different, compared to the **Year 3 Modules** listed for the academic year 2023/24 on the London Metropolitan University webpage, according to the Course Structure Diagrams shown in **ANNEX 1**.
8. On page 43 – *Appendix 3 – City Unity College (Nicosia) Ltd – CYQAA Letter_030723 – Section 'Certificate and transcript'*, it is stated that “**graduates of the approved courses taught at the Partner Institution shall receive a certificate produced by the University and it will be the same certificate as London Metropolitan University students enrolled on the same course taught on its main campus**”. You need to submit a sample of the official document of the higher education qualification in a printout form.
9. On page 342 – the documents for **Appendix 13 – London Metropolitan University Lecturer CV's**, were not included.

I remain at your disposal for any inquiries.

(Droso Lavithi)

On Behalf of the President of
Cyprus Agency of Quality Assurance
and Accreditation
In Higher Education

ANNEX 1

Section Two: COURSE STRUCTURE AND ASSESSMENT **(page 146 of your application)**

Course Structure Diagram

The first group of students will be able to enroll in the program Full time of the Autumn 2023 Semester. They will take all modules according to the Course Structure Diagram below.

Level Six Autumn Entry:

Project (core, 30 credits)

Advanced Database Systems Development (core, 30 credits)

Application Development (core, 30 credits)

Project Analysis and Practice (core, 15 credits)

Artificial Intelligence (option, 15 credits)

London Metropolitan University London Metropolitan University Courses (<https://www.londonmet.ac.uk/courses/undergraduate/computing---bsc-hons/>)

- Undergraduate courses
- Computing - BSc (Hons)

Modular structure

The modules listed below are for the academic year 2023/24 and represent the course modules at this time. Modules and module details (including, but not limited to, location and time) are subject to change over time.

Year 3 modules include:

Application Development (core, 30 credits)

Career Development Learning (core, 15 credits)

Data and Web Development (core, 30 credits)

Project (core, 30 credits)

Artificial Intelligence (option, 15 credits)

Mobile Applications (option, 15 credits)

Project Analysis and Practice (option, 15 credits)