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To
Director
The Cyprus Academy of Art

SUBJECT: Preliminary review regarding the program of study “*Bachelor of Arts (Hons) Animation and Illustration*” which is going to be offered by The Cyprus Academy of Art, via the franchise method, in collaboration with The University of the Creative Arts, UK.

Based on the Law [N. 136 (I) / 2015 to 35 (I) 2019], I have instructions to inform you of the findings of the **preliminary review**, carried out by CYQAA, for the programme of study “**Bachelor of Arts (Hons) Animation and Illustration**” of the institution The University of the Creative Arts, UK which will be offered via the franchise method by your institution.

In your letter of reply, you should include, in accordance with the above-mentioned Law, all the information that the Agency has identified as deficient and/or missing in the preliminary review.

It is expected that your response will be structured, and you will reply with specific references to documentation (annexes and pages) in accordance to the Agency’s Law.

During the preliminary review we have observed the following:

1. Under Part A, the Document 1 B for paragraph 4.1 has no signature. It is a letter from The University of the Creative Arts, UK, addressed to the CYQAA with no signature. Please, do provide it again with the signature of the person whose name appears at the end of the document.

2. Under Part A, in paragraph 4.2, in referring to the position of the institution and programme of study in the national rankings, you cite the “Guardian League table 2021” which you do not submit. Please, do submit it as part of the documentation.
3. Under Part A, in paragraph 4.5 you refer to the higher education qualification issued in the Republic, as conferring the same rights as those applicable in the territory of the member state of origin of the higher education qualification. Documents 6 and 6A, however, which you cite as supporting the above, are not the corresponding documents. Please, do submit the relevant to the above statement documents.
4. Concerning the qualifications of your academic/teaching personnel, as displayed in Table A (Teaching Staff), we observed that all your staff is at the rank of the Lecturer. Furthermore, only one third of the teaching staff is full time. Within a period of three months, please submit to the Agency at least one person among your teaching staff at the rank of Professor or Associate Professor.

I remain at your disposal for any inquiries.

(Loucia D. Constantinou, PhD)

On Behalf of the President of
The Cyprus Agency of Quality Assurance
and Accreditation in Higher Education