

**Response to DIPAE's Evaluation Report for the
Bachelor of Science Business Administration
Programme**

June 2017



5th July 2017,

Members of the Programme Evaluation Committee of DIPAE

Re : Response to the Evaluation Report of the BSc. Business Administration Programme

Dear Members of the Programme Evaluation Committee of DIPAE,

I would like to extend my gratitude for the productive meeting and constructive discussions that incurred during your visit on 6th June 2017, as well as for your feedback and suggestions that were received through your report dated 9th June 2017.

In response to your report and following your suggestions and recommendations, we would like to mention the following:

General Comments:

Research

An organised and systematic effort is made on behalf of the College, through official policies and regulations, to promote, support and fund research efforts of Faculty across all programmes. This includes applications for time release from teaching hours, applications for financial support and cultivating a research oriented culture. A formal Research Handbook has been developed that guides the internal research functions. Among others, funding was provided for the organisation and attendance of conferences in Cyprus and abroad. In addition, the research direction aligns with the Colleges' mission and long-term vision on the blue economy.

More specifically, in response to the points:

1.1.3.3

We have an institutional website including course web pages.

1.1.3.4

Students are given a number of formative tasks aimed at helping them build and develop their assignments. We ask them to include information from Industry visitor presentations into their work. We will however take the committee's suggestion on board and try to adopt a more integrated approach in including practical experience in their work.

1.1.4.4

An orientation session is scheduled every academic year to give students an overview of the services offered, including an introduction on study skills, referencing, essay writing, avoiding plagiarism and more. The Induction session consists of a number of presentations and interactive workshops, delivered by the Heads of departments and other Faculty members. Additionally, students are provided with a handbook at the commencement of their studies outlining all of the services offered to them. Notice boards are also used to announce student services.

1.3.2.2

We are in the process of developing a research centre precisely to address this need. We are satisfied with the research output over the last few years but still this is nothing in comparison to what we want to achieve. The research handbook provided to the committee is a living document which is constantly evolving.

1.3.3

We acknowledge the point made however, the title of "Visiting Academic" is not provided on the application form and thus the only other title that we could have labelled the visiting academics was "Visiting Professor".

1.3.9

It was stated by Faculty that they can teach up to 16 hours per week which when undertaking research would be an issue, which is why within the Intercollege regulations a Faculty member can apply for research time release. This means a reduction of teaching hours in order to allow more time for research.

2.1.1

Intercollege intends to focus on the growth and development of the blue economy in Cyprus, a process which has already started with the introduction of the Maritime programmes. During the course of their studies, the Business students will be given the opportunity to carry out their projects and assignments with companies related to the blue economy.

2.3.2.3

Response rates will be added to the evaluation form. However, it should be noted that as the student evaluations are undertaken on a face to face basis and not online, the majority of students are reached.

2.4.6

Intercollege Larnaca does not have the ECTS Label and therefore is not required to issue diploma supplements.

While we are confident that we offer a competitive current and high quality Business programme, we always welcome suggestions for further improvement.

I am looking forward to your positive response on the approval of the BSc in Business Administration. Your prompt response will be greatly appreciated.

Sincerely,

Dr. Stylianos Mavromoustakos
Executive Director