

AMERICAN COLLEGE TRACK DECLARATION FORM

SECTION 1 TO BE COMPLETED BY THE FACULTY MEMBER

Complete the necessary details below declaring the Track you will follow during the academic year starting from the forthcoming Fall semester. In addition, describe in the space provided (or by using additional paper) the research work you are planning to carry out between June and the end of the forthcoming Spring semester. In case you complete section 2 you need to submit this form to the Director of Research Department otherwise you need to submit this form to the College Director.

FACULTY MEMBER'S DETAILS

Faculty Member's Name	Rank	Academic Year	Track <input type="checkbox"/> Research <input type="checkbox"/> Less Research
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DETAILS OF RESEARCH WORK PLANNING TO CARRY OUT

[illegible]**SECTION 2 TO BE COMPLETED BY THE FACULTY MEMBER**

Tick the box below and complete this section if the research activity you intend to engage in during the forthcoming academic year justifies additional teaching load relief and submit this form to the Director of Research Department.

☐ I would like to be granted _____ (e.g. 3, 6) semester teaching hours relief / week.

SECTION 3 TO BE COMPLETED BY THE DIRECTOR OF RESEARCH DEPARTMENT

Complete this section by crossing out the verb which is not applicable.

I read section 1 of this form and I approve / disapprove your request for additional teaching load relief.

Signature	Date
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