



# AMERICAN COLLEGE

## **COMPUTER SCIENCE LECTURER or ASSISTANT PROFESSOR**

American College in Nicosia is seeking to employ 1 full-time academic at the rank of Lecturer or Assistant Professor in the Department of Computer Science, in the following Discipline:

- Computer Science / Artificial Intelligence

### **Main duties and responsibilities**

The successful applicants will be expected to carry out teaching (in English) and/or research in their discipline according to the College Organization, Administration and Faculty Handbook. More specifically, faculty members are expected to:

- Prepare a course outline for every course they teach according to the course outline guidelines.
- Adhere to the teaching dates, days and times of their classes described in the college timetable.
- Keep records of students' academic performance according to the relevant guidelines.
- Maintain office hours and perform the office hours' related duties in an efficient manner.
- Participate in committees' meetings and carry out assignments during such meetings.
- Teach courses belonging to the curricula of the College and other courses, such as short courses, as scheduled by the College.
- Be well-prepared for each class they teach. Faculty members must be properly prepared and should also give adequate attention to the presentation of material and handouts. They must know that teaching requires frequent extensive periods of time for preparation and planning.
- Follow the given syllabus of the courses they are assigned to teach.
- Substitute an absent colleague, when a need arises.
- Organize teaching and teach according to the objectives of a course.
- To write or contribute to journal publications and disseminate research findings.
- To lead bids for research or other additional funds.
- To update knowledge and understanding in their field of expertise.
- To assist the development and implementation of the College Research Department's strategy.

All faculty members are expected to work conscientiously, and perform all their duties with enthusiasm and dedication. In general, faculty members are expected to excel and be highly competent in teaching and teaching related duties, research (applicable to those with research obligations), and duties related to college administration procedures (applicable to faculty members responsible for college administration procedures). Finally, they are expected to adhere to College regulations.

### **Position Requirements**

- Doctorate Degree (PhD in the relevant field)
- Good command of oral and written Greek and English language
- Excellent written and oral communication skills
- Student Oriented
- Team worker

For the rank of Lecturer, the following are also required:

- Indication of the ability to conduct higher education level teaching and research work

For the rank of Assistant Professor the following are also required:

- 3 years of post-doctorate higher education teaching and/or research experience
- Publications in peer reviewed international journals or other publications of acknowledged value that indicate considerable contribution in the field

### **Compensation and Benefits**

American College offers a wide array of compensation and benefits, to meet the financial, educational, health, and wellness needs of all faculty and staff:

- Competitive salary range dependent on the candidate's experience
- Social insurance fund contribution
- Government medical scheme contribution
- Social cohesion fund contribution
- Redundancy fund contribution
- Industrial training fund contribution
- Tuition exemption

### **About American College**

American College is located in Nicosia, the capital of Cyprus, an island state which lies at the crossroads of Europe, Asia and Africa. Founded in 1975, the College, is one of the oldest higher education institutions in Cyprus. American College is registered with the Cyprus Ministry of Education and Culture and it offers a wide range of accredited programs of study.

The programs are modelled on American and European higher education and they are recognized nationally and internationally. The vast majority of our programs are offered in English. American College hosts students from all over the world, in a multicultural learning environment, promoting friendship, cooperation and understanding.

Today, American College is a leading international College offering world-class undergraduate and postgraduate programs. Through its broad range of programs, the College provides students from Cyprus and around the world with the depth of understanding and intellectual flexibility they need to respond to the challenges they will face in the years to come. American College sustains a superior faculty dedicated to excellence in undergraduate and postgraduate teaching, and research. The College strategic goal is to continue meeting the needs of its students and providing innovative programs that can respond in a timely manner to societal issues and problems.

### **Diversity Statement**

American College is an equal opportunity/equal access institution. It is the policy of the College to provide equal opportunity for employment and educational opportunities to all (including applicants for employment, employees, applicants for admission, students, and others affiliated with the College) without regard to race, colour, national origin, ethnicity, sex, religion, age, disability, sexual orientation, marital status or genetic information.

## **How to apply**

To apply please submit the following by Friday 29 July 2022 to the email [vacancies@ac.ac.cy](mailto:vacancies@ac.ac.cy):

- Email/Letter of interest (stating the rank you are applying for)
- Your Current Curriculum Vitae
- Your qualifications (scanned copies)
- List of Publications and Sample of Representative Publications (if applicable)
- 3 most representative publications submitted separately
- A brief description of future research plans
- The names and email addresses of 2 academic referees who will be contacted to provide recommendation letters.

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