

Teaching and research load

The teaching load of each faculty rank is shown in the table below:

Faculty Rank	Fall Semester Hours per week	Spring Semester Hours per week
Lecturer	12	12
Assistant Professor	12	12
Associate Professor	12	12
Professor	9	9

Notes

1. Faculty members who are engaged in research get a teaching load relief of 3-6 hours per week depending on the research workload.
2. By 30 June of every year faculty members need to complete a Research Intention Report and submit to the Director of Research stating whether they would like to have a teaching load relief in the academic year starting in the next Fall semester. In the report they must also provide a brief description of the research they intend to carry out during the particular academic year.
3. Instructors, Special Scientists and Special Teaching Personnel are not expected to carry out any research but they are expected to have a higher teaching load than the teaching load of a Lecturer.
4. The teaching load of faculty members teaching technical/vocational courses may be higher than that of a Lecturer.
5. Any teaching in excess of the above teaching load is considered to be overtime.
6. A faculty member who serves as a Department Head will receive a teaching relief of 6 hours per academic year.
7. In cases where a faculty member is allocated a lesser load than the one specified above then other duties may be assigned, such as teaching short courses or undertaking major administrative work.