

ΦΟΡΕΑΣ ΔΙΑΣΦΑΛΙΣΗΣ ΚΑΙ ΠΙΣΤΟΠΟΙΗΣΗΣ ΤΗΣ ΠΟΙΟΤΗΤΑΣ ΤΗΣ ΑΝΩΤΕΡΗΣ ΕΚΠΑΙΔΕΥΣΗΣ THE CYPRUS AGENCY OF QUALITY ASSURANCE AND ACCREDITATION IN HIGHER EDUCATION

#### Doc. 300.1.2

## Date: 30/12/2019

# Higher Education Institution's Response

• Higher education institution:

The Cyprus Institute of Marketing

- Town: Limassol
- Programme of study (Name, ECTS, duration, cycle) In Greek:

Μάρκετινγκ Μάνατζμεντ (2 Χρόνια, 120 ECTS,

Δίπλωμα)

In English:

Marketing Management (2 Years, 120 ECTS,

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Diploma)

- Language of instruction: English
- Programme's status
   New programme:
   Currently operating:

KYΠPIAKH ΔHMOKPATIA REPUBLIC OF CYPRUS





The present document has been prepared within the framework of the authority and competencies of the Cyprus Agency of Quality Assurance and Accreditation in Higher Education, according to the provisions of the "Quality Assurance and Accreditation of Higher Education and the Establishment and Operation of an Agency on Related Matters Laws of 2015 and 2016" [N. 136 (I)/2015 and N. 47(I)/2016].

- A. Guidelines on content and structure of the report
  - The Higher Education Institution (HEI) based on the External Evaluation Committee's (EEC's) evaluation report (Doc.300.1.1) must justify whether actions have been taken in improving the quality of the programme of study in each assessment area.
  - In particular, under each assessment area, the HEI must respond on, <u>without changing</u> <u>the format of the report</u>:
    - the findings, strengths, areas of improvement and recommendations of the EEC
    - the deficiencies noted under the quality indicators (criteria)
    - the conclusions and final remarks noted by the EEC
  - The HEI's response must follow below the EEC's comments, which must be copied from the external evaluation report (Doc. 300.1.1).
  - In case of annexes, those should be attached and sent on a separate document.



ΦΟΡΕΑΣ ΔΙΑΣΦΑΛΙΣΗΣ ΚΑΙ ΠΙΣΤΟΠΟΙΗΣΗΣ ΤΗΣ ΠΟΙΟΤΗΤΑΣ ΤΗΣ ΑΝΩΤΕΡΗΣ ΕΚΠΑΙΔΕΥΣΗΣ THE CYPRUS AGENCY OF QUALITY ASSURANCE AND ACCREDITATION IN HIGHER EDUCATION



#### B. Conclusions and final remarks

Based on conversations with students and our own assessment, we do not see general areas that require significant improvement. All key quality metrics are met. We would like to make some optional, minor recommendations however that may allow some further refinements at a very specific, micro-level in relation to the content of some modules:

We would like to begin by expressing deep and sincere thanks to the panel of experts; their comments are invaluable and their recommendations extremely grateful.

It would be useful to be consistent in terms of a reading week, indicating whether these are implemented for all modules or just a few (e.g. there is an indicated reading week for 'Principles of Marketing' in week 23, but not for other modules in the same week).

Reading week is implemented for all modules and is published in our Prospectus. Moreover, we have amended the relevant pages accordingly (see Annex).

It would be good to go beyond general descriptors in the assignment section and outline what type of assignment exactly is conducted for each module (e.g. for 'Marketing Management and Practice', it is evident that students will do presentations, as indicated in the teaching week content, so it would be good to outline this in the assignment section).

Students receive a detailed Module Study Guide which includes details on the assignment from the beginning of the academic year.

It would be useful to ensure that textbooks are up to date. Whilst most content from older versions of textbooks is still applicable, it is an option to renew some materials (e.g. some textbooks in the 'Consumer Behaviour' module are dated 2011 and 2013)

We fully agree with the Panel's recommendation and all Reading Lists have been updated accordingly. (See Annex).

Perhaps some titles of topics could be modified, to make it more clear how its' delivered content will differ (e.g. the 'Consumer Behaviour' module, week 13 and 15, looking at the title, and week 22 and 23 seem similar).

This point has been amended accordingly. (See Annex).

For the Digital Marketing module, the course purpose and objective could be expanded, to reflect the content in a more encapsulating fashion beyond practical skills on social media and electronic devices.

This point has been amended accordingly. (See Annex).

For the 'Public Relations' module, some of the topic titles would benefit from specification (e.g. the topics titled 'Management', 'Communication', and 'Research'), to allow students a better orientation and possibility of preparation.

This point has been amended accordingly. (See Annex).

A final minor comment, in relation to the 'Marketing Research' module: it would be good to make it more clear in the content where qualitative and quantitative techniques are discussed, and the balance between them (e.g. week 18 "more powerful statistical techniques" is not entirely clear as to what the original techniques are).

This point has been amended accordingly. (See Annex).





Name	Position	Signature
Dr Christos Hadjiyannis	Director of Quality	Christos Hadjiyannis
Marios Charalambides	DMM Programme Coordinator Nicosia	Marios Charalambides
Elena Makedona	DMM Programme Coordinator, Limassol	Elena Makedona

Date: 30<sup>th</sup> December 2019

### F. ANNEXES

### ANNEX 1 – LIST OF COMPULSORY COURSES AND ELECTIVE COURSES

Module Type	Module Name	Module Code
Compulsory	Business Communication	BUC101
Compulsory	Consumer Behaviour	COB102
Compulsory	Fundamentals of Management	FOM103
Compulsory	Digital Marketing	DIM104
Compulsory	Principles of Marketing	POM105
Compulsory	Practice of Sales Management	PSM106
Compulsory	Marketing Management and Practice	MAP201
Compulsory	Public Relations	PUR202
Compulsory	Management Information Systems	MIS203
Compulsory	Entrepreneurship and Small Businesses	ESB204
Compulsory	Integrated Marketing Communications	IMC205
Compulsory	Marketing Research	MAR206



## ANNEX 2 – COURSE DESCRIPTION

#### Year 1: All Compulsory

Course Title	BUSINESS C	BUSINESS COMMUNICATION				
Course Code	BUC101	BUC101				
Course Type	Compulsory					
Level	Undergradua	te				
Year / Semester	Year 1					
Teacher's Name	Dr Christos F	ladjiyannis				
ECTS	10	Lectures / wo	eek	1	Laboratories / week	
Course Purpose and Objectives	Business Communication is a basic language and communication skills course, designed specifically for students for whom English is their second language. It aims to improve students' written and verbal communication skills; develop their oral presentation skills; introduce them to business vocabulary and etiquette; and generally give them the confidence to conduct business in English. It incorporates reading and listening comprehension practice tests, reading texts for understanding, and features exercises that have students practise conversations and discussions in English of various lengths and levels. The course also teaches students the fundamentals about business correspondence – letters, e-mails, and social media.					
Learning Outcomes	<ul> <li>On completion of this course, students should be able to:</li> <li>demonstrate an understanding of internal and external business communication practices;</li> <li>engage in conversation about business goals and tasks using a variety of written forms;</li> <li>scan and skim business documents, selecting pertinent details for a given task;</li> <li>demonstrate knowledge and understanding of the appropriate language used in presentations and meetings with business colleagues of all levels;</li> <li>listen effectively and be able to summarize the content verbally;</li> <li>demonstrate the ability to apply and adapt business language in different needs such as agenda writing, memo writing etc.</li> </ul>					
Prerequisites	None		Requ	ired		



Course Content	Week 1: Developing and Improving Reading and Writing SkillsWeek 2: Effective Letter Writing and Message TakingWeek 3: Newsletters and Press ReleasesWeek 4: Memo WritingWeek 5: Report WritingWeek 6: Meetings, Agendas and MinutesWeek 7: Writing on Social MediaWeek 8: Listening SkillsWeek 9: Effective SpeakingWeek 10: Effective PresentationWeek 11: Comprehension of Visual DataWeek 12: Comprehension of Visual DataWeek 13: Course ReviewWeek 14: Applying for a JobWeek 15: Interview SkillsWeek 16: Assignment FeedbackWeek 19: CVsWeek 20: CV writing practiceWeek 21: Covering lettersWeek 22: Class Workshop – Interview Preparation SkillsWeek 23: Class Workshop – Presenting InformationWeek 24: Class Workshop – Analytical SkillsWeek 25: Most Commonly Used Business TermsWeek 26: RevisionWeek 27-28: Examinations
Teaching Methodology	This course utilises a mixture of interactive lectures, case studies and group work. Student interaction is encouraged, guest lecturers may be invited, while students might also get a chance to visit companies.
Bibliography	<ul> <li><u>Key text</u></li> <li>Guffey, M.E. and Seefer, C.M., <i>Business English</i>, 12th Edition, South-Western, 2017</li> <li><b>Recommended reading</b></li> <li><i>Journal of Communication Management</i></li> <li><i>Corporate Communications: An International Journal</i></li> <li>Marc Roche , Business English Writing: Advanced Masterclass- How to Communicate Effectively &amp; Communicate with Confidence: How to Write Emails, Business Letters &amp; Business Reports, Roche Pub 2019</li> <li>Jones, L. and Alexander, R., <i>New International Business English Student's Book: Communication Skills in English for Business Purposes</i>, Cambridge University Press, 2008.</li> </ul>



Assessment	Per CIM regulations, students are assessed via 1 assignment forming 30% of the total grade, and via 1 final examination (weighed at 70%). Assignments are recommended by lecturers and approved by the Program Coordinator. Assignment will take the form of an individual report .Examination questions are set by the course team and are approved by the Board of Examiners. Examination questions, which take the form of essay questions, are not only based on the lectured material but also include judgment questions, questions based on acquired sense, and questions that test students' knowledge of the subject matter.
Language	English



Course Title	CONSUMER	CONSUMER BEHAVIOUR				
Course Code	COB102					
Course Type	Compulsory					
Level	Undergradua	te				
Year / Semester	Year 1					
Teacher's Name	Dr Evie Micha	aelidis				
ECTS	10	Lectures / v	veek	1	Laboratories / week	
Course Purpose and Objectives	The module offers an understanding of how buyer behaviour helps marketers focus more effectively on customers' needs and wants. It also addresses wider societal concerns about consumption in a world of finite resources and the potential conflicts that face today's marketers as they attempt to square consumer needs with a firm's need for profits and societal responsibilities. The module enables students with an interest in consumer behaviour to develop their knowledge, understanding and skills in this area.					
Learning Outcomes	<ul> <li>On completion of this course, students should be able to:</li> <li>Demonstrate detailed knowledge of concepts relating to consumer behaviour.</li> <li>Analyse data concerning complex marketing problems and opportunities with a minimum of guidance, applying major consumer behaviour theories and concepts.</li> <li>Apply a variety of consumer behaviour concepts and information to develop realistic and original solutions to complex marketing problems.</li> <li>Be able to communicate problem solutions in an appropriate format.</li> <li>Be able to debate ideas and solutions in groups.</li> </ul>					
Prerequisites	None Required					
Course Content	Week 1. Introduction Week 2. Cross-cultural Variations in Consumer Behaviour Week 3. Changing Societies: Values Week 4. Changing Societies: Demographics and Social Stratification Week 5. Changing Societies: Subcultures Week 6. Family and Households Week 7. Group Influence on Consumer Behaviour Week 8. Perception					



	Week 9. Learning, Memory, and Product Positioning
	Week 10. Motivation, Personality, and Emotion
	Week 11: Attitudes and Influencing Attitudes
	Week 12. Self-Concept and Lifestyle
	Week 13: Case Study analysis/assignment practice
	Week 14: Situational Influences
	Week 15: Consumer Decision Process and Problem Recognition
	Week 16: Assignment feedback
	Week 17: Information Search
	Week 18: Alternative Evaluation and Selection
	Week 19: Outlet Selection and Purchase
	Week 20: Post-Purchase Processes
	Week 21: Customer Satisfaction, and Customer Commitment
	Week 22: Organisations as Consumers
	Week 23: Organisational Buying Behaviour Decision Making Process
	Week 24: Marketing Regulation and Consumer Behaviour
	Week 25: Student case presentation.
	Week 26: Revision Week
	Week 27-28: Examinations
Teaching	This course utilises a mixture of interactive lectures, case studies and group
Methodology	work. Student interaction is encouraged, guest lecturers may be invited,
Methodology	while students might also get a chance to visit companies.
Bibliography	Key text
	David L Mothersbaugh Associate Professor of Marketing , Delbert I Hawkins
	Dr, Susan Bardi Kleiser Consumer Behavior: Building Marketing Strategy
	McGraw-Hill Education; 14 edition 2019
	Recommended reading
	Journal of Consumer Research
	Journal of Retailing
	Journal of Marketing
	Journal of Business Research
	European Journal of Marketing
	Michael R Solomon Margaret K. Hogg, et al.: Consumer Behaviour_: A
	European Perspective Pearson 2019
	Elizabeth Parsons, Pauline Maclaran, et al.   1 Contemporary Issues in
	Marketing and Consumer Behaviour Routledge 2016
A	Per CIM regulations, students are assessed via 1 assignment forming 30% of
Assessment	the total grade, and via 1 final examination (weighed at 70%). Assignments
	are recommended by lecturers and approved by the Program Coordinator.
	Assignment will take the form of an individual report. Examination questions
	I Assignment will take the form of an individual report. Examination duestions i



	are set by the course team and are approved by the Board of Examiners. Examination questions, which take the form of essay questions, are not only based on the lectured material but also include judgment questions, questions that are based on acquired sense, and questions that test students' knowledge of the subject matter.
Language	English



Course Title	FUNDAMENT	FUNDAMENTALS OF MANAGEMENT				
Course Code	FOM103					
Course Type	Compulsory	Compulsory				
Level	Undergraduat	e				
Year / Semester	Year 1					
Teacher's Name	Prof Andreas	Hadjis				
ECTS	10	Lectures / we	ek	1	Laboratories / week	
Course Purpose and Objectives	examines the leading and c theories and r on basic man through a var making. Upor	This course is an overview of the major functions of management. The course examines the basic managerial functions of planning, organizing, staffing, leading and controlling in the contemporary environment through a variety of theories and models for an effective managerial decision-making. Emphasis is on basic managerial functions of planning, organizing, controlling and leading through a variety of theories and models for an effective managerial decision- making. Upon completion, students should be able to work as contributing members of a team utilizing these functions of management.				
Learning Outcomes	<ul> <li>On completion of this module, students should be able to:</li> <li>demonstrate an understanding of the managerial functions of planning, organizing, staffing, leading and controlling;</li> <li>develop the skills to relate scientific and theoretical principles of management to the practical aspect of management;</li> <li>demonstrate the ability to exercise the managerial functions in the contemporary competitive environment;</li> <li>discuss the importance of setting objectives in leading, motivating and evaluating employees in organisations</li> <li>identify relevant issues in human resource management.</li> </ul>					
Prerequisites	None		Requi	red		
Course Content	<ul> <li>Week 1: Management and Its History</li> <li>Week 2: The changing Environment-Organisational Culture</li> <li>Week 3: Integrated Managerial Issues</li> <li>Week 4: Ethics and Corporate Social Responsibility in Management</li> <li>Week 4: Problem Solving /Decision Making</li> <li>Week 5: Foundations of Planning</li> <li>Week 6: Organisational Design</li> <li>Week 7: Managing Change and Innovation</li> <li>Week 8: Managing Human Recourses an over view</li> <li>Week 9: Diversity and Organisational Behaviour</li> <li>Week 10: Individual Behaviour</li> <li>Week 11: Understanding Groups formation</li> <li>Week 12: Managing Work Teams</li> </ul>					



	Week 13: Management of Conflict Week 14: Stress Management Week 15: Motivating and Rewarding Employees I <b>Week 16: Assignment Feedback</b> Week 17: Motivating and Rewarding Employees II Week 18: Leading /Leadership Theories I Week 19: Leading /Leadership Theories II Week 20: Managing Communication Week 21: Managing Technology Week 22: Foundations of Control Week 23: Operations Management Week 24: Value Chain Management Week 25: Management for the Present and the future <b>Week 26: Revision</b> <b>Week 27-28: Examinations</b>
Teaching Methodology	This course utilizes a mixture of interactive lectures, case studies and group work. Student interaction is encouraged, guest lecturers may be invited, while students might also get a chance to visit companies.
Bibliography	Key text         Stephen P. Robbins, Mary A. Coulter, Fundamentals of Management, 10th         Edition, Pearson, 2016         Recommended reading         Smith, M., Fundamentals of Management, McGraw-Hill Higher Education, 2017         Easterby-Smith, M., Thorpe, M. & Jackson, P., Management and Business         Research Sage Publications, 2018         Academy of Management Journal         Journal of Management Studies         European Management Review
Assessment	Per CIM regulations, students are assessed via 1 assignment forming 30% of the total grade, and via 1 final examination (weighed at 70%). Assignments are recommended by lecturers and approved by the Program Coordinator Examination questions are set by the course team and are approved by the Board of Examiners. Assignment will take the form of an individual report Examination questions, which take the form of essay questions, are not only based on the lectured material but also include judgment questions, questions that are based on acquired sense, and questions that test students' knowledge of the subject matter.
Language	English



Course Title	DIGITAL MAI	RKETING				
Course Code	DIM104					
Course Type	Compulsory	Compulsory				
Level	Undergradua	te				
Year / Semester	1					
Teacher's Name	Dr Haris Mah	louzarides				
ECTS	12	Lectures / weel	< 1		Laboratories / week	
Course Purpose and Objectives	adapt to the of Students will changed hum Students will customer path metrics and a Contemporar can utilizes of smartphones Examples of to implement Students will detail in ord understand h <u>Tweeter etc. a</u> <i>On completic</i> • Comprehen • Understand strategy • Develop ma • Identify onli strategy	<ul> <li>Develop marketing plans based on digital media / channels</li> <li>Identify online applications that can contribute to the success of marketing</li> </ul>				
Prerequisites Course Content	NoneRequiredWeek 1. What is Digital Marketing?Week 2. Electronic ServiceWeek 2. Internet Design and PhilosophyWeek 3. Writing for the ScreenWeek 4. Site StructureWeek 5. Observational and Experimental DataWeek 6. Legal and Ethical Aspects of Digital MarketingWeek 7. Internal Company Operations					



	<ul> <li>Week 8. Consumer Business Relationships</li> <li>Week 9. Business Relationships</li> <li>Week 10. The Online Audience</li> <li>Week 11. Human Information Processing</li> <li>Week 12. Visual Design Practice</li> <li>Week 13. Writing for the Screen</li> <li>Week 14. Site Structure</li> <li>Week 15. Interactive Advertising</li> <li>Week 16. Assignment Feedback</li> <li>Week 17. Consumer Problem Solving</li> <li>Week 18. Consumer Problem Solving Online</li> <li>Week 19. Consumer Search</li> <li>Week 20. Channels and Direct Marketing</li> <li>Week 22. Selling Strategy</li> <li>Week 23. Information Products</li> <li>Week 24. User-Generated Content / Virtual Communities</li> <li>Week 25. The Future of e-Marketing</li> <li>Week 26. Revision</li> <li>Weeks 27-28. Examinations</li> </ul>
Teaching Methodology	This module utilises a mixture of interactive lectures, case studies and group work. Student interaction is encouraged, guest lecturers may be invited, while students might also get a chance to visit companies.
Bibliography	<ul> <li>Key text</li> <li>Charles F. Hofacker, <i>Digital Marketing: Communicating, Selling and Connecting</i>, Edward Elgar Publishing, 2018</li> <li>Further Reading</li> <li>Journal of Direct, Data and Digital Marketing Practice</li> <li>Philip Kotler, Hermawan Kartajaya, Iwan Setiawan, <i>Marketing 4.0: Moving from Traditional to Digital</i>, Wiley and Sons, 2016</li> <li>Kasim Aslam, <i>The 7 Critical Principles of Effective Digital Marketing</i>, Stone Soup Hustler Publications, 2017</li> </ul>
Assessment	Per CIM regulations, students are assessed via 1 assignment 30% of the total grade, and via 1 final examination (weighed at 70%). Assignments are recommended by lecturers and approved by the Program Coordinator. Assignment will take the form of an individual report. Examination questions are set by the module team and are approved by the Board of Examiners. Examination questions, which take the form of essay questions, are not only based on the lectured material but also include judgment questions, questions that are based on acquired sense, and questions that test students' knowledge of the subject matter.
Language	English



Course Title	PRINCIPLES	PRINCIPLES OF MARKETING				
Course Code	POM105					
Course Type	Compulsory					
Level	Undergradua	te				
Year / Semester	Year 1					
Teacher's Name	Elena Maked	ona				
ECTS	10	Lectures / we	eek	1	Laboratories / week	
Course Purpose and Objectives	of marketing its applicatior subject, i.e. management	This course provides students with a good knowledge of the basic precepts of marketing and, in particular, a sound grasp of the marketing concepts and its applications. The course aims to provide a managerial orientation of the subject, i.e. the major decisions facing marketing executives and top management as well as a foundation for analysing markets and developing marketing plans at more advanced modules in the program.				
Learning Outcomes	<ul> <li>demonstrate an understanding of key marketing concepts and theories;</li> <li>understand how organisations identify customers and their wants/needs;</li> <li>understand the segmentation process and what influences buying behaviour of Business and Consumer Markets</li> <li>Identify the elements of the marketing mix and discuss important factors affecting each element;</li> <li>apply key frameworks and methods, and develop analytical skills to solve marketing problems;</li> </ul>					
Prerequisites	None		Requ	ired		
Course Content	<ul> <li>Week 1: Marketing; Creating Customer Value and Engagement</li> <li>W eek 2: Company and Marketing Planning</li> <li>Week 3: Analyzing the Marketing Environment</li> <li>Week 4: Managing Marketing Information to Gain Customer Insight</li> <li>Week 5: The Marketing plan</li> <li>Week 6: Consumer Markets and Buyer Behaviour</li> <li>Week 7: Business Markets and Business Behaviour</li> <li>Week 8: Customer Value Driven Strategy</li> <li>Week 9: Products, Services and Brands. Building Customer Value</li> <li>Week 10: Developing New Products</li> <li>Week 11: Managing the Product Life Cycle</li> <li>Week 12: Pricing; Understanding and Capturing Customer Value</li> <li>Week 13: Pricing Strategies</li> <li>Week 14: Retailing and Wholesaling</li> <li>Week 15: Engaging Consumers and Communicating Customer Value;</li> <li>Week 16: Assignment Feedback</li> <li>Week 17: Integrated marketing communications strategy</li> </ul>					



7 B E 	Kotler, P., Armstrong, G., Harris L.C., & Piercy, Nigel, <i>Principles of Marketing</i> , t <sup>th</sup> ed., Pearson, 2016 Recommended reading European Journal of Marketing International Marketing Review Hournal of The Academy of Marketing Science
Assessment P th a A	Byron Sharp, <i>Marketing: Theory, Evidence, Practice</i> , Oxford University Press, 2018 Per CIM regulations, students are assessed via 1 assignment forming 30% of the total grade, and via 1 final examination (weighed at 70%). Assignments are recommended by lecturers and approved by the Program Coordinator Assignment will take the form of an individual report .Examination questions are set by the course team and are approved by the Board of Examiners.
E b tł	Examination questions, which take the form of essay questions, are not only pased on the lectured material but also include judgment questions, questions nat are based on acquired sense, and questions that test students' nowledge of the subject matter.



Course Title	PRACTICE C	OF SALES MANAGE	MENT		
Course Code	PSM106				
Course Type	Compulsory	Compulsory			
Level	Undergradua	Undergraduate			
Year / Semester	1				
Teacher's Name	Dr Marios Ge	eorgiou			
ECTS	10	Lectures / week	1	Laboratories / week	
Course Purpose and Objectives	The objective of this course is to develop skills and abilities that allow students to manage your sales territories and own business, and provide them with a set of unique tools enable them to develop and build successful sales and management careers. More specifically students will gain understanding of the sales process, the relationship between sales and marketing, sales force structure, customer relationship management (CRM), uses of technology to improve sales force effectiveness, and issues in recruiting, selecting, training, motivating, compensating and retaining salespeople.				
Learning Outcomes	<ul> <li>On completion of this module, students should be able to:</li> <li>use working businesses to connect sales theory to the practical implications of selling in a modern environment</li> <li>understand and appreciate global aspects of selling and sales management</li> <li>be in a position to implement technological applications of selling and sales management</li> <li>understand the role of ethics in selling and sales management, systems selling and a comprehensive coverage of key account management.</li> </ul>				
Prerequisites	None	Requ	lired		
Course Content	Week 1. Development and Role of Selling in MarketingWeek 2. Sales StrategiesWeek 3. Consumer and Organisational Buyer BehaviourWeek 4. Sales SettingsWeek 5. International SellingWeek 6. Law and IssuesWeek 7. Sales TechniqueWeek 8. Practical Applications on Sales TechniquesWeek 7. Sales Responsibilities and PreparationWeek 8. Personal Selling SkillsWeek 9. Key Account ManagementWeek 10. Relationship Selling				



Language	judgment questions, questions that are based on acquired sense, and questions that test students' knowledge of the subject matter. English
Assessment	Per CIM regulations, students are assessed via 1 assignments forming 30% of the total grade, and via 1 final examination (weighed at 70%). Assignments are recommended by lecturers and approved by the Program Coordinator. Assignment will take the form of a report and a presentation on sales skills. Examination questions are set by the module team and are approved by the Board of Examiners. Examination questions, which take the form of essay questions, are not only based on the lectured material but also include
	<ul> <li>Adam Weinberg, Sales Management Simplified: The Straight Truth About Getting Exceptional Results from Your Sales Team, American Management Association, 2015</li> <li>Adam Solomon, Ian Schafer, The Art of Client Service: The Classic Guide, Updated for Today's Marketers and Advertisers, Wiley, 2016</li> </ul>
Bibliography	Key textDavid Jobber, Geoffrey Lancaster, Selling and Sales Management, PearsonEducation, 2019Recommended readingCharles M. Futrell, Fundamentals of Selling: Customers for Life Through Service, MacGraw-Hill Irwin, 2020
Teaching Methodology	This module utilises a mixture of interactive lectures, case studies and group work. Student interaction is encouraged, guest lecturers may be invited, while students might also get a chance to visit companies.
	<ul> <li>Week 11. Direct Marketing</li> <li>Week 12. Internet and IT applications in Selling and Sales Management I</li> <li>Week 13. Internet and IT applications in Selling and Sales Management II</li> <li>Week 14. Recruitment and Selection</li> <li>Week 15. Motivation</li> <li>Week 16. Assignment Feedback</li> <li>Week 17. Training</li> <li>Week 18. Case Study</li> <li>Week 19. Organisation and Compensation I</li> <li>Week 20. Organisation and Compensation II</li> <li>Week 21. Case study</li> <li>Week 22. Sales Control</li> <li>Week 23. Sales Forecasting and Budgeting</li> <li>Week 24. Salesforce Evaluation</li> <li>Week 25. Case Study Presentation</li> <li>Week 26: Revision</li> <li>Weeks 27-28: Examinations</li> </ul>



Course Title	MARKETING	MANAGEME	NT AN	ID PRACTICI	E
Course Code	MMP201				
Course Type	Compulsory	Compulsory			
Level	Undergraduat	e			
Year / Semester	Year 2				
Teacher's Name	Dr Myria Kkal	i			
ECTS	10	Lectures / v	veek	1	Laboratories / week
Course Purpose and Objectives	More specification strategies that consumer behand strategic to They will also	Students will acquire skills in analyzing and solving marketing problems. More specifically, students will develop knowledge of appropriate marketing strategies that effectively take into account external environmental variables, consumer behaviour, marketing research, marketing accounting and finance, and strategic marketing variables through the implementation of case studies. They will also learn the fundamentals of a marketing plan and the role it plays in driving marketing management effectiveness.			
Learning Outcomes	<ul> <li>On completion of this module, students should be able to:</li> <li>Identify the ways in which trends and developments both within and outside the business firm affect marketing strategy;</li> <li>Analyze marketing problems, opportunities and decisions facing the business and/or non-business firm in today's environment;</li> <li>Develop the critical thinking skills necessary to determine the implications of a wide variety of marketing scenarios;</li> <li>Formulate and evaluate appropriate strategic responses to a variety of marketing situations facing the firm in today's environment;</li> <li>Present and defend recommended marketing strategies in both written and oral form;</li> <li>Develop marketing plans.</li> </ul>				
Prerequisites	Principles of PM 105	Marketing	Requi	red	
Course Content	Week 1. Strategic Planning and Marketing Management Week 2. Marketing Research; Process and Systems for Decision Making Week 3. Consumer Behaviour Week 4. Case Study: KFC in China Week 5. Business, Government and Institutional Buying Week 6. Market Segmentation Week 7. Product and Brand Strategy Week 8. Case Study: Kolkata Knight Riders: Developing a Brand Identity Week 9. Case Study: Junglee.com: Amazon's Entry in India Week 10. New Product Planning and Development Week 11. Case Study: A Sweet Deal: Cadbury Leads Kraft into Emerging Markets				



	<ul> <li>Week 12. Personal Selling Relationship Building and Sales Management</li> <li>Week 13. Distribution Strategy</li> <li>Week 14. The Marketing of Services</li> <li>Week 14. The Marketing of Services: The McDonald's Way</li> <li>Week 15. Case Study: Marketing of Services: The McDonald's Way</li> <li>Week 16. Assignment Feedback</li> <li>Week 17. Students' Presentation on a Selected Case</li> <li>Week 18. Global Marketing</li> <li>Week 19. Case Study: Air Asia: Using Social Media to Reach Out to New</li> <li>Customers</li> <li>Week 20. Analyzing Marketing Opportunities</li> <li>Week 21. Analyzing Marketing Problems</li> <li>Week 22. Financial Analysis for Marketing Decisions I</li> <li>Week 23. Financial Analysis for Marketing Decisions II</li> <li>Week 24. Developing Marketing Plans</li> <li>Week 25: Case Study</li> <li>Week 26: Revision Week</li> <li>Week 27-28: Examinations</li> </ul>
Teaching Methodology	This course utilizes a mixture of interactive lectures, case studies and group work. Student interaction is encouraged, guest lecturers may be invited, while students might also get a chance to visit companies.
Bibliography	Key textJ. Paul Peter, James H. Donnelly Jr, A Preface to Marketing Management, McGraw Hill Education, 2015Mutum, Dilip S., Roy, Sanjit, Kipnis, Eva (eds.), Marketing Cases from Emerging Markets, Springer, 2014Recommended readingEuropean Journal of Marketing International Marketing Review Journal of the Academy of Marketing ScienceMark Johnston, Greg Marshall, Marketing Management 3rd Edition Mc Graw Hill 2020Donald Miller, Building a Story Brand: Clarify Your Message So Customers Will Listen, Harpers Collins, 2017Robert F. Hartley and Cindy Claycomb, Marketing Mistakes and Successes, Wiley, 2013
Assessment	Per CIM regulations, students are assessed via 1 assignment forming 30% of the total grade, and via 1 final examination (weighed at 70%). Assignments are recommended by lecturers and approved by the Program Coordinator. Assignment will take the form of a case study, while students during the year will be requested to work in groups and present a number of cases. Examination questions are set by the course team and are approved by the Board of Examiners. Examination questions, which take the form of essay questions, are not only based on the lectured material but also include



	judgment questions, questions that are based on acquired sense, and questions that test students' knowledge of the subject matter.
Language	English



Course Title	PUBLIC REL	ATIONS				
Course Code	PUR202	PUR202				
Course Type	Compulsory	Compulsory				
Level	Undergradua	Undergraduate				
Year / Semester	Year 2					
Teacher's Name	Mr Marios Ch	aralambides				
ECTS	10	Lectures / v	veek	1	Laboratories / week	
Course Purpose and Objectives	businesses a	nd society. Th	e conte	ent of the cou	n policies of conter irse aims to introd public relations in	uce
Learning Outcomes	<ul> <li>Recognize science ar</li> <li>Evaluate t communic</li> <li>Understan communic</li> <li>Gain intern</li> <li>Understan and adver evaluation</li> <li>Reinforce</li> <li>Understan relations</li> </ul>	<ul> <li>communication, management, marketing,</li> <li>Gain international perspectives of public relations practice.</li> <li>Understand and handle the key processes involved in public relations and advertising in business such as research, planning, strategy and evaluation.</li> <li>Reinforce the basic concepts of effective public relations</li> <li>Understand of the theory and use of methods and techniques of public</li> </ul>				
Prerequisites	None		Requi	red		
Course Content	Week 1: Defining Public Relations Week 2: The History and Growth of Public Relations Week 3:Traditional and Contemporary Theories of Communication Week 4: Public Opinion Week 5: Public Relations Management Process Week 6: Ethical Issues; Doing the Right Thing Week 7: Theories of Public Relations Ethics Week 8: The Law; Defamation Law, Disclosure Law, Ethics Law Week 9: Regulating Public relations speech Week 10: Case Study Week 11: Public Relations Research Principles Week 12: Media; Media Objectives, Paid versus Owned					



	Week 13: Types of Social Media Week 14: Defining Public relations speech Week 15: Case Study <b>Week 16: Assignment Feedback</b> Week 17: Employee Relations Week 18: Government Relations Week 19: Community Relations Week 20: International Consumer Relations Week 20: International Consumer Relations Week 21: Public Relations Writing Week 22: Integrated Marketing Communications an overview Week 23: Crisis Management in Public Relations Week 24: Case Study Week 25: Launching a career Week 26: Revision Week Week 27-28: Examinations
Teaching Methodology	This course utilises a mixture of interactive lectures, case studies and group work. Student interaction is encouraged, guest lecturers may be invited, while students might also get a chance to visit companies.
Bibliography	Key textFraser P. Seitel, Practice of Public Relations, 13th Edition, Pearson, 2017Recommended readingKarla K. Gower, Legal and Ethical Considerations for Public Relations, 3rdEdition, Waveland Press, 2017Regina M. Luttrell and Luke W. Capizzo, Public Relations Campaigns: An Integrated Approach, Sage Publications, 2018
Assessment	Per CIM regulations, students are assessed via 1 assignment forming 30% of the total grade, and via 1 final examination (weighed at 70%). Assignments are recommended by lecturers and approved by the Program Coordinator. Assignment will take the form of an individual report. Examination questions are set by the course team and are approved by the Board of Examiners. Examination questions, which take the form of essay questions, are not only based on the lectured material but also include judgment questions, questions that are based on acquired sense, and questions that test students' knowledge of the subject matter.
Language	English



Course Title	MANAGEME	MANAGEMENT INFORMATION SYSTEMS			
Course Code	MIS203	MIS203			
Course Type	Compulsory	Compulsory			
Level	Undergradua	te			
Year / Semester	Year 2				
Teacher's Name	Dr Demetris I	Kyriacou			
ECTS	10	Lectures / week	1	Laboratories / week	
Course Purpose and Objectives	required to ut The course information s module aims based commu bibliographic students to co	The purpose of this course is to provide students with knowledge and skills required to utilise information systems effectively in an organisational context. The course introduces students to the application and management of information systems in an organisational environment. In addition, this module aims to introduce students to those concepts related to computer-based communication including email networks, internet, world wide web and bibliographic instruction. Finally, the purpose of this module is to enable students to consider issues related to ethics, computer security and privacy, and to practice basic Microsoft Office skills.			
Learning Outcomes	<ul> <li>On completion of this course, students should be able to:</li> <li>Demonstrate understanding of basic concepts commonly used in managing Information Systems.</li> <li>Demonstrate ability to explain and apply the methods and tools used for developing and managing Information Systems.</li> <li>Demonstrate ability to produce and communicate project output effectively.</li> <li>Demonstrate ability to synthesise the impact of information systems on organisations and society.</li> <li>To understand the applications of IS in organisations and appreciate how technology can help to improve decision-making in organisations.</li> <li>To appreciate how technology is used to integrate the business disciplines.</li> <li>To introduce students to business cases, so they learn to solve business problems with information technology.</li> <li>To introduce students to the social implications of information technology.</li> </ul>				
Prerequisites	None	Requ	ired		



Course Content	<ul> <li>Week 1: Introduction to business Information System</li> <li>Week 2: Basic concepts – understanding information</li> <li>Week 3: Hardware and software</li> <li>Week 4: Databases and analytics</li> <li>Week 5: Networks, telecommunications and the Internet</li> <li>Week 6: Enterprise and functional BIS</li> <li>Week 6: Enterprise and functional BIS</li> <li>Week 7: An introduction to acquiring and developing BIS</li> <li>Week 8: Initiating systems development</li> <li>Week 9: BIS project management</li> <li>Week 10: Systems analysis</li> <li>Week 11: Systems design I</li> <li>Week 12: Systems design I</li> <li>Week 13: System build, implementation and maintenance</li> <li>Week 14: Change Management</li> <li>Week 15: Information systems strategy</li> <li>Week 16: Assignment Feedback</li> <li>Week 17: Information systems management</li> <li>Week 18: Managing information security</li> <li>Week 19: Information systems development: initiating systems development and project management I</li> <li>Week 20: Information systems development: initiating systems development and project management II</li> <li>Week 21: End-user computing – providing end-user services</li> <li>Week 22: Software Development Lifecycle</li> <li>Week 23: Managing information security</li> <li>Week 24: Cloud Computing and Blockchain Technology</li> <li>Week 25: Ethical, legal and moral constraints on information systems</li> <li>Week 26: Revision</li> <li>Weeks 27- 28: Examinations</li> </ul>
Teaching Methodology	This course utilises a mixture of interactive lectures, case studies and group work. Student interaction is encouraged, guest lecturers may be invited, while students might also get a chance to visit companies.
Bibliography	Key text
	Bocij, P., Greasley, A., & Hickie, S., Business Information Systems: Technology, Development and Management for the Modern Business, 5 <sup>th</sup> ed., Pearson, 2018
	Recommended reading
	Information Systems Journal
	Belanger, F., Van Slyke, C., & Crossler, R. E Information Systems for Business: An Experiential Approach, John Wiley & Sons, 2012
	Laudon, K. and Laudron, J.P., <i>Management Information Systems</i> , Pearson, 2017
Assessment	Per CIM regulations, students are assessed via 2 assignments (jointly forming 30% of the total grade, and via 1 final examination (weighed at 70%). Assignments are recommended by lecturers and approved by the Program



	Coordinator. Assignment will take the form of an individual report Examination questions are set by the course team and are approved by the Board of Examiners. Examination questions, which take the form of essay questions, are not only based on the lectured material but also include judgment questions, questions that are based on acquired sense, and questions that test students' knowledge of the subject matter.
Language	English



Course Title	ENTREPRENEURSHIP AND SMALL BUSINESSES				
Course Code	ESB204				
Course Type	Compulsory				
Level	Undergradua	te			
Year / Semester	Year 2				
Teacher's Name	Marios Chara	lambides			
ECTS	10	Lectures / week	1	Laboratories / week	
Course Purpose and Objectives	The course addresses the theories and techniques applied to business development - new business formation, business growth and sustainability. Students learn about finance and small business and development strategies designed to develop business and businesses. The main aims of the course are to familiarize students with various concepts used in understanding processes involved in entrepreneurship and business formation and development. Introduce key debates around entrepreneurship and small businesses and provide evidence which informs those debates.				
Learning Outcomes	<ul> <li>On completion of this course, students should be able to:</li> <li>Understand theories of entrepreneurship and business development</li> <li>Understand the key resources required to develop an existing business such as ideas and finance, launch a new venture, or initiate a business enterprise</li> <li>State, understand and evaluate the key factors needed to develop a successful business</li> <li>Understand the central role of opportunity recognition and marketing to business development</li> <li>Understand the creation of business sustainability</li> <li>Identify the key factors and be able to apply the key entrepreneurial process command and control, calculated risk-taking and opportunity recognition to business.</li> <li>Be effective in their oral and written communication skills in a range of media.</li> <li>Develop strong analytical skills through listening and reflecting.</li> </ul>				
Prerequisites	None	Requ			<u>,</u>
Course Content	Week 2. Integ Week 3. Star Week 4. Frar	Entrepreneurial Life grity, Ethics and, Soc ting a Small Busines ichising and Buyouts Family Business	S	eurship	





Course Title	INTEGRADED MARKETING COMMUNICATIONS					
Course Code	IMC205					
Course Type	Compulsory					
Level	Undergradua	te				
Year / Semester	Year 2					
Teacher's Name	Ms Elena Ma	kedona				
ECTS	10	Lectures / w	eek	1	Laboratories / week	
Course Purpose and Objectives	The objective of the course is to help students understand the principles and practices of marketing communications, involving tools used by marketers to inform consumers and to provide a managerial framework for integrated marketing communications planning. Topics covered will include the role of integrated marketing communications, organizing for advertising and promotion, the communication process, promotional objectives and budgets, creative strategy, media planning and strategy, broadcast/print & support media, direct marketing, sales promotions, PR and publicity, Internet marketing Social Media and Mobile Media Advertising.					
Learning Outcomes	<ul> <li>On completion of this course, students should be able to:</li> <li>Quickly understand a company and its marketing communications activities</li> <li>Present a brief verbal presentation (tutorial discussion)</li> <li>Thoroughly describe a range of media and methods available to marketers</li> <li>Develop a clearly thought out Communications Audit</li> <li>Clearly argue a point of view regarding marketing communications</li> <li>Demonstrate a comprehensive understanding of Marketing Communications theories and concepts</li> <li>Show that they are thinking like a marketer</li> <li>Prepare a Marketing Communication Brief</li> </ul>					
Prerequisites	None		Requ	ired		
Course Content	Week 1: Integrated Marketing Communication Week 2: IMC Marketing plans Week 3: Branding and Positioning Week 4: Creative briefs Week 5: The creative process					



	Week 6: Copywriting Week 7: Writing beyond the Ad Week 8: Campaigns Week 9: Campaign writing and practice Week 10: Strategic use of Public Relations in IMC Week 10: Strategic use of Public Relations in IMC Week 11: Newspaper Advertising Week 12: Magazine Advertising Week 13: Case study on Paper advertising Week 14: Radio Advertising Week 15: Television Advertising Week 15: Television Advertising Week 16: Assignment Feedback Week 17: Case study on TV advertising Week 18: Out of home and transit Advertising Week 19: Direct Marketing Week 20: Sales Promotions Week 21: Sales promotion case Week 22: Internet Marketing and Social Media Week 23: Mobile Media Marketing Week 24: Alternative Media Advertising Week 25: Prepare Marketing Communications Brief Week 26: Revision Week 27-28: Examinations
Teaching Methodology	This course utilises a mixture of interactive lectures, case studies and group work. Student interaction is encouraged, guest lecturers may be invited, while students might also get a chance to visit companies.
Bibliography	<ul> <li><u>Key text</u> Robyn Blakeman, Integrated Marketing Communication: Creative Strategy from Idea to Implementation, 3rd edition, Rowman and Littlefield, 2018</li> <li><u>Recommended reading</u></li> <li>Jerome M. Juska, Integrated Marketing Communication: Advertising and Promotion in a Digital World, Routledge, 2017</li> <li>Scott, Eric J. Social Media Marketing: A Beginner's Guide to Dominating the Market with Social Media Marketing. Eric J Scott via Publish Drive, 2018.</li> <li>Corporate Communications: An International Journal.</li> </ul>
Assessment	Per CIM regulations, students are assessed via 1 assignment forming 30% of the total grade, and via 1 final examination (weighed at 70%). Assignments are recommended by lecturers and approved by the Program Coordinator. Assignment will take the form of an individual report. Examination questions are set by the course team and are approved by the Board of Examiners. Examination questions, which take the form of essay questions, are not only based on the lectured material but also include judgment questions, questions based on acquired sense, and questions that test students' knowledge of the subject matter.



Language	English
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Course Title	MARKETING RESEARCH				
Course Code	MAR206				
Course Type	Compulsory				
Level	Undergraduate				
Year / Semester	Year 2				
Teacher's Name	Dr Myria Kkali				
ECTS	10	Lectures / week	1	Laboratories / week	
Course Purpose and Objectives	Marketing research is concerned with the systematic collection, analysis and interpretation of data to help marketing managers make better marketing decisions. In the last few years the greater availability of data and computing capacity, and the growing awareness of the complexity of marketing decisions have made marketing research a growing activity. Specifically, the course aims to provide an awareness and understanding of the major analytical tools of marketing research, and to enable students to learn to interpret research findings and make marketing decisions in the light of such findings. Student will need to submit a 6000 words research report upon a real business problem.				
Learning Outcomes	<ul> <li>On completion of this course, students should be able to:</li> <li>Undertake solid market research in solving complex marketing problems</li> <li>Appreciate the complex structure of the research industry and the role that professional standards serve in the industry</li> <li>Undertake quantitative research techniques and expertly apply them to real-world marketing problems</li> <li>Draw expert conclusions based on the ability to synthesize data from sources/techniques relevant to the research problem</li> <li>Develop problem-solving skills in a highly creative and professional manner based on complex and unpredictable demands of the research process</li> <li>Design and present a professional-level marketing research project and presentation utilizing the latest technologies</li> <li>Become knowledgeable research consumers and practitioners</li> <li>Understand the relationship between market research and decision making</li> <li>Learn the processes used in formulating and conducting market research projects</li> <li>Understand market conditions under which research may be undertaken, and the impact of these conditions on the type of research to be conducted, including the methodology and project management</li> <li>Comprehend the range of qualitative and quantitative techniques and methods available in market research, including applicability and limitations</li> </ul>				



Prerequisites	None	Required	
Course Content	Research Process Week 4: Managing the Res Proposal Week 5: Nature of Seconda Week 6: Geographic Inform Week 7: Qualitative Resea Groups, Other Qualitative N Week 8: Traditional Survey Types of Surveys, Determi Week 9: Online Marketing Media Research, Online Q Week 10: Online Survey R Internet Research, Social N Week 11: Primary data coll Markets Week 12: The Concept of N Measurement Scale Week 13: Questionnaire De Questionnaire Design Proc Week 14: Basic Sampling I Sampling Methods, Nonpro Week 15: Sample Size Det Probability Samples, Deter Population and Sample Dis Week 16: Assignment Feet Week 17: Overview of the I Representations of Data, D Hypothesis Testing Week 18: More Powerful S	eting Research in Mar h, Research Objective search Process The M ary Data, Internal Data hation Systems, Decis rch, Nature of Qualita Methodologies r Research, Types of I nation of the Survey M Research—The Grow ualitative Research, esearch. Commercial Media Marketing Rese lection; Observation, I Measurement, Measu esign, Criteria for a Ge ess Issues, Developing a bability Sampling Me termination, Determini mining Sample Size for stributions dback Data Analysis Proced Descriptive Statistics, I tatistical Methods; Statession Analysis, Clust Errors h Limitations s' Validity s' Reliability the Research Results port	Arketing Research abases, Big Data Analytics sion Support Systems tive Research, Focus Errors in Survey Research, Aethod th of Mobile and Social Online Panels, Mobile earch Experimentation and Test urement Process, Develop a ood Questionnaire, Sampling Plan, Probability thods ing Sample Size for or Probability Samples, ure, Graphic Descriptive Statistics, atistical Software, er Analysis, Factor Analysis
Teaching Methodology		encouraged, guest le	
Bibliography	Key text		·



	<ul> <li>McDaniel, C. and Gates, R., <i>Marketing Research Essentials</i>, Wiley &amp; Sons, 2016</li> <li><u>Recommended reading</u> Hair, Celsi, Ordinau and Bush, <i>The Essentials of Marketing Research</i>, McGraw-Hill, 4<sup>th</sup> edition, 2017</li> <li>Malhotra, N.K., Birks, D.F. and Wills, P.A., <i>Marketing Research: An Applied Approach</i>, Pearson, 2012</li> <li>Silver, L., Stevens, R. E., Wrenn, B. and Loudon, D.L., <i>The Essentials of Marketing Research</i>, Routledge, 2013</li> <li>Ian Brace, <i>Questionnaire Design: How to Plan, Structure and Write Survey Material for Effective Market Research</i>, Kogan Page, 2013</li> </ul>
Assessment	Per CIM regulations, students are assessed via 1 assignment forming 30% of the total grade, and via 1 final examination (weighed at 70%). Assignments are recommended by lecturers and approved by the Program Coordinator. Assignment will take the form of an individual report. Examination questions are set by the course team and are approved by the Board of Examiners. Examination questions, which take the form of essay questions, are not only based on the lectured material but also include judgment questions, questions that are based on acquired sense, and questions that test students' knowledge of the subject matter.
Language	English

