

Doc. 300.1.2

Date: .....

# Higher Education Institution's response

- **Higher education institution:**

City Unity College

- **Town:** Nicosia, Cyprus

- **Programme of study (Name, ECTS, duration, cycle)**

**In Greek:** Γαστρονομικές Τέχνες – Μαγειρική  
Δίπλωμα, 126 ECTS, 2 έτη

**In English:** Culinary Arts

Diploma, 126 ECTS, 2 years

- **Language of instruction:** English and Greek

- **Programme's status**

**New programme:** NEW

**Currently operating:** .....

**The present document has been prepared within the framework of the authority and competencies of the Cyprus Agency of Quality Assurance and Accreditation in Higher Education, according to the provisions of the “Quality Assurance and Accreditation of Higher Education and the Establishment and Operation of an Agency on Related Matters Laws of 2015 and 2016” [N. 136 (I)/2015 and N. 47(I)/2016].**

## A. Guidelines on content and structure of the report

- *The Higher Education Institution (HEI) based on the External Evaluation Committee’s (EEC’s) evaluation report (Doc.300.1.1) must justify whether actions have been taken in improving the quality of the programme of study in each assessment area.*
- *In particular, under each assessment area, the HEI must respond on, without changing the format of the report:*
  - *the findings, strengths, areas of improvement and recommendations of the EEC*
  - *the deficiencies noted under the quality indicators (criteria)*
  - *the conclusions and final remarks noted by the EEC*
- *The HEI’s response must follow below the EEC’s comments, which must be copied from the external evaluation report (Doc. 300.1.1).*
- *In case of annexes, those should be attached and sent on a separate document.*

## 1. Study programme and study programme's design and development (ESG 1.1, 1.2, 1.8, 1.9)

We appreciate that the External Evaluation Committee (EEC) has praised the programme design and development and complying to their suggestions we are attaching the updated syllabi of the modules (1.13: Appendices I and II, CCUL 102 and 112)

As far as the Food hygiene element it has been enriched in module CCUL 109 / Nutrition, Food Safety and Hygiene (revised syllabus attached, 1.5.2: Appendix VI)

## 2. Teaching, learning and student assessment (ESG 1.3)

We appreciate that the External Evaluation Committee (EEC) has praised our teaching, learning and student assessment methodology and complying to their suggestions we are attaching a detailed sample of a Module Outline (2.6: Appendix III)

### 3. Teaching Staff (ESG 1.5)

We appreciate that the External Evaluation Committee (EEC) has praised our teaching staff. The College has already hired full time faculty for the delivery of all major modules who were involved in the development of the program and its supporting facilities.

A sample of the student evaluation form is also attached (as 3.12: Appendix IV) in which, complying with the EEC's recommendation, in the revised student evaluation form further feedback is required from the students on the delivery and content, which was the recommendation by the EEC.

#### 4. **Students** (ESG 1.4, 1.6, 1.7)

We appreciate that the External Evaluation Committee (EEC) has praised our student policies and procedures.

## 5. Resources (ESG 1.6)

We appreciate that the External Evaluation Committee (EEC) has praised our resources in terms of technological equipment and library resources and complying to their suggestion we have enriched the stock of books with additional titles that have been already purchased (5.2 / 5.7: Appendix V)

**6. Additional for distance learning programmes (ALL ESG) NOT APPLICABLE**

**7. Additional for doctoral programmes (ALL ESG) NOT APPLICABLE**

**8. Additional for joint programmes (ALL ESG) NOT APPLICABLE**



## B. Conclusions and final remarks

We sincerely thank the External Evaluation Committee (EEC) for the very positive Report that reflects the efforts and considerable investment undertaken by the College to set up this Programme of Study that is extremely useful for the Hospitality Industry.

This effort is related both to the infrastructure as well as to the Human resources.

The College has identified the need for offering this program which combines theoretical and practical education in a domain very crucial for the economy of Cyprus.

We also highlight that students are represented in the: Academic, Faculty / Administrative, Student Affairs, Student Union and Disciplinary Committees, therefore their 'voice' is indeed heard and encouraged and through the 'open doors' policy and Advisors system students have all the necessary forums to express their opinion, suggestions and concerns. We have adopted the recommendation by the EEC and we have included a Student Feedback and Announcement section in our LMS (a screen shot is attached as Appendix VII)

In conclusion we look forward in receiving the final decision on these programs and we thank again the EEC for the very professional way the Site Visit was conducted.

## C. Higher Education Institution academic representatives

<i>Name</i>	<i>Position</i>	<i>Signature</i>
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Constantinos Charalambous	Provost	
George Markatos	Program Coordinator	
Georgia Mouzoura	QA / Lecturer	
Joseph Hadjiantonis	Program Leader / Lecturer	

Date: 5.7.2019