



**ANNEX 4**

## Action Plan

### PARTICIPATION IN MOBILITY/EXERCISE ACTIVITIES

Principles - Actions - Activities	Schedules	Performance indicators
<i>Enhancing Interest in participating in mobility and internships within the Erasmus framework</i>		
<ul style="list-style-type: none"><li>Admission Day for New Students.</li></ul>	September of each year	Demonstration of interest to participate (evaluation of interest by the Erasmus Office)
<ul style="list-style-type: none"><li>Annual information meeting (Erasmus Information Day, which also includes presentations from past participants in Erasmus actions).</li></ul>	October of each year	Student participation and interest
<ul style="list-style-type: none"><li>Workshop for presentation and exchange of information (e.g. presentation of Programmes of Study of partnering academic institutions that could host students)</li></ul>	November of each year	Manifestation of possible concerns about participation (Addressing concerns on the part of the Erasmus Office, through a psychological support workshop)
<ul style="list-style-type: none"><li>Information activities<ul style="list-style-type: none"><li>Erasmus+ application for mobile phones (Erasmus+ mobile App)</li><li>European Student Card</li><li>Use of the Erasmus+ Online Linguistic Support Tool (OLS)</li><li>Training students and staff to be adequate in the use of digital tools</li></ul></li></ul>	January/March of each year	Reports on obstacles (Addressed by the Erasmus Office, in collaboration with IDEP to overcome them)
<ul style="list-style-type: none"><li>One-to-one information sessions to guide potential participants through the application process, address any concerns and provide personalized support.</li></ul>	All the time	Student participation and interest
<ul style="list-style-type: none"><li>Continuous updating of the School's website with the experiences of students who participated in Erasmus actions.</li></ul>	All the time	Funds absorption