

STUDENTS PROGRESSION

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Policy on student performance and progression

1. A student is deemed to have passed a specific subject if the total mark is at least 50%.
2. The method of interim evaluation is set by the instructor and may take one or a combination of the following forms:
 - Mid-term examination with closed or open books
 - On-line examination
 - Course assignments
 - Class participation/contribution
3. The mid-term evaluation procedure is completed before the start of the final examination period.
4. The weight of mid-term evaluation is set at 50%. However, the instructor may set a different weight provided students are informed on a timely basis.
5. If the student has failed to take part in the mid-term or final evaluation procedure or has failed during this procedure, is obliged to go through the procedure in the September examination period.
6. The maximum mark that can be awarded from taking part in the evaluation procedure during the September examination period is 64%.
7. Within 14 days from the announcement of the results, students have the right to ask to be informed personally on the method of evaluation of their examination scripts and request for a remarking if they so desire.
8. If a student misses the final exam for a valid reason, his/her participation in the September exams will be considered as his/her first attempt. Valid reasons include absence due to certified medical reasons (a medical certificate must be submitted to

the University within 10 days from the end of the examination period) or other reasons of force majeure

9. The Assessment Board has the authority and responsibility to decide on matters relating to examinations and student performance evaluations, especially regarding the successful completion either of a specific subject or of a year of studies.
10. Students who have completed courses that correspond to up to twelve (12) ECTS throughout the academic year and must repeat the year. That is, in the following year of study, these students will, compulsorily, enroll courses that they have failed last year.

Relative documents

- Assessment Board Terms of Reference
- Study guide
- Appeal Policy and Procedure 01.412
- Appeal Form