



FREDERICK UNIVERSITY

Annex 2

Monitoring Students' Progress

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The programs foster continuous evaluation throughout the academic year. Students' progress in individual courses, is closely monitored through an ongoing project based philosophy. Further, two Final Assessment periods per Semester in an academic year, are performed where students present their overall projects and process in front of a selection of staff faculty.

The evaluation process is regarded as an opportunity for learning and is both formative and summative.

The evaluation objectives are to:

- provide a critical feedback to the student in order to reinforce the learning process
- measure the extent to which the student has achieved the aims and learning outcomes of each course and ultimately the program
- monitor the progress trajectory over time in order to guide student effort through tutorial practice
- encourage student presentation, appraisal and defending skills

Moreover during the course of the academic year the coordinators, discuss students' progress with the faculty where deemed necessary, thus ensuring that the remedial actions decided are implemented to the benefit of the students. The results of tests/assignments/projects are discussed and additional consultation is provided in the form of individual tutoring depending on students' needs.

Formative Evaluation (Group or Individual, Mid-term Assessments etc.)

Formative evaluation is ongoing and carried out across courses. The purpose of formative assessments is primarily to monitor students' progress and performance over a period of time. During this process, students are given informal 'feedback' on their work both orally and/or in written format. Further to tutor feedback, formative assessments also take the form of group critiques, discussions, presentations, self-evaluations, peer evaluations etc.

Summative Evaluation (Final Assessment)

At the end of each semester, students undergo their summative assessment, where they are expected to present the process and final work that was carried out throughout the semester. This take the form of a presentation, where students are required to show evidence of their methodology, research, experimentation and final solutions. It is essential for each student to provide the assessment board evidence on the thinking and rationale for their work. The Final

Assessment aims to enable students to receive an all-round feedback on their work and their performance by a selected group of faculty. Open discussion with individual students is encouraged and critical guidelines are given for future intellectual and artistic development.

Overall the courses are evaluated as follows:

Course work 50 - 60%*

- Interim Critique
- Final Critique

**Each course defines separate criteria regarding projects or other assessment methods accordingly*

Final Assessment 40 - 50%

- Research and Methodology
- Discussion and Analysis
- Time management and Presentation
- Content appreciation

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The final grade of a student in a course consists of the coursework grade and the final exam (assessment) grade. The coursework consists of various assessment components. The weights for each assessment component are predefined and preloaded in the database of the platform used to handle the assessment of the students, which is part of the Extranet platform of the University. After the completion of the assessment and grading of the students of the course, the academic staff member teaching the course, uploads the grades through the Extranet platform. The final results for each course are examined by the Students' Performance Committee, while the final grades are ratified by the Council of the Department.