Doc. 300.1.2

Date: 20/03/24

Higher Education Institution's Response

Higher Education Institution:
 CYPRUS POLICE ACADEMY

Town: NICOSIA

Programme of study
 TRAINING PROGRAM FOR POLICE RECRUITS (3

 YEARS, 192 ECTS, Higher Diploma)

In Greek:

Εκπαίδευση Δοκίμων Αστυνομικών (3 έτη, 192 ECTS,

Ανώτερο Δίπλωμα)

In English:

TRAINING PROGRAM FOR POLICE RECRUITS

Language(s) of instruction: GREEK

Programme's status: Currently Operating

Concentrations (if any):

In Greek: Concentrations
In English: Concentrations

The present document has been prepared within the framework of the authority and competencies of the Cyprus Agency of Quality Assurance and Accreditation in Higher Education, according to the provisions of the "Quality Assurance and Accreditation of Higher Education and the Establishment and Operation of an Agency on Related Matters Laws" of 2015 to 2021 [L.136(I)/2015 – L.132(I)/2021].

A. Guidelines on content and structure of the report

- The Higher Education Institution (HEI) based on the External Evaluation Committee's (EEC's) evaluation report (Doc.300.1.1 or 300.1.1/1 or 300.1.1/2 or 300.1.1/3 or 300.1.1/4) must justify whether actions have been taken in improving the quality of the programme of study in each assessment area. The answers' documentation should be brief and accurate and supported by the relevant documentation. Referral to annexes should be made only when necessary.
- In particular, under each assessment area and by using the 2nd column of each table, the HEI
 must respond on the following:
 - the areas of improvement and recommendations of the EEC
 - the conclusions and final remarks noted by the EEC
- The institution should respond to the EEC comments, in the designated area next each comment.
 The comments of the EEC should be copied from the EEC report <u>without any interference</u> in the content.
- In case of annexes, those should be attached and sent on separate document(s). Each document should be in *.pdf format and named as annex1, annex2, etc.

1. Study programme and study programme's design and development (ESG 1.1, 1.2, 1.7, 1.8, 1.9)

Areas of improvement and recommendations by EEC	Actions Taken by the Institution	For Official Use ONLY
Information for the management of the programme of study was provided in part. There was some information about key performance indicators (e.g. pass rate and drop-out rates and student satisfaction) in relation to management during the two day evaluation.	Detailed information on the management of the program of study is outlined in the Police Order 4/2 and C.P.A. Director's Order 3/2 (ANNEX A).	Choose level of compliance:
The profile of the student population could be more detailed. For example, the socio/economic status of students and the proportion of those students drawn from diverse backgrounds. This might be useful to tailor recruitment strategies going forward in order to ensure that the police are representative of the communities they serve	In the context of mapping of the educational field for Higher Education in Cyprus by the Ministry of Education, the Cyprus Police Academy forwards data referring to the profile of the recruits, and more specifically, to gender, month and year of birth, residence, country of origin, religious group, marital status, children, previous higher education, practical experience, month and year of graduation. The data is used for the compilation of the annual report of the Ministry of Education which is posted on its website. The last data forwarded by the C.P.A. referred to graduates in academic year 2022-2023. As far as nationality / citizenship is concerned, according to the Police General Regulations relating to the	Choose level of compliance:
	General Regulations relating to the recruitment into the Police, candidates (for recruitment) should be citizens of the Cyprus Republic, therefore, national origin is for every recruit, Cyprus. Further information on descent is not registered in the Police archives since it falls into the category of data of personal character and the need-to-know legal requirement. The C.P.A., taking into account the comment made by the Committee, has carried out a general analysis of the above data relating to the academic year 2022 - 2023, so that the profile of the recruits is analysed but also to inform the approach to a quality training at the C.P.A	







Analysis shows that on the whole, 76% of the recruits are men, the majority of which are not married, aged 25 - 24, the largest proportion of whom does not have any prior higher education, and Nicosia is the most prevalent place of residence. Amongst women, the largest group are unmarried women with prior higher education, 25-34 years old, and most living in Nicosia. As far as prior higher education is concerned, the largest proportion (74%) of the women have prior higher education in comparison to 41% of men. As far as place of residence is concerned, the largest proportion resides in Nicosia, second largest in Larnaka, third largest in Limassol, Paphos fourth, and lastly, Ammochostos. One third of the women are married, in comparison with married men who are one fourth of their group. Of the total of recruits, 6% has children (1% of men and 5% of women). The abovementioned demographics are taken into account mainly in relation to the placements of recruits for their practical experience with a portfolio as well as later placements in their police career. For instance, a recruit who lives in Paphos and is married with children, will be placed either in Paphos or in Limassol for his/her convenience. In other cases, a recruit who has a specific specialization, after the completion of his/her training, according to the needs of the Police, s/he may be placed in the relevant specialized department.

Choose level of compliance:

A review of documentation indicates that the Learning Objectives are not sufficiently precise and could be clearer allowing internal and external review to be more explicit when identifying outcomes.

The C.P.A., after the comment of the Committee, has modified the learning outcomes of the training program for police recruits as follows: -

On completion of the training, recruits will be able to:

- Exercise the powers given to them by law
- Evaluate the conditions and the criminal nature of an incident according to current law
- Apply current policing methods using appropriate means and equipment
- Investigate criminal cases and traffic cases according to current police



CYPRUS AGENCY OF QUALITY ASSURANCE AND ACCREDITATION IN HIGHER EDUCATION



orders, protocols, relevant law and any Chief of Police Orders

- Record police events and actions according to current police orders
- Assess their knowledge, skills and abilities in relation to their expected adequacy as police officers and their integrity and take corrective measures
- Communicate with the community and other agencies through relevant activities

Description of the student population (socio-economic background, minority groups, gender etc.) should be standardized using EU tools and benchmarks and published on a yearly basis on the website of the Mol/CPA.

In the context of mapping of the educational field for Higher Education in Cyprus by the Ministry of Education, the Cyprus Police Academy forwards data referring to the profile of the recruits, and more specifically, to gender, month and year of birth, residence, country of origin, religious group, marital status, children, previous higher education, practical experience, month and year of graduation. The data is used for the compilation of the annual report of the Ministry of Education which is posted on its website. The last data forwarded by the CPA referred to graduates in academic year 2022-2023.

As far as nationality / citizenship is concerned, according to the Police General Regulations relating to the recruitment into the Police, candidates (for recruitment) should be citizens of the Cyprus Republic, therefore, national origin is for every recruit, Cyprus. Further information on descent is not registered in the Police archives since it falls into the category of data of personal character and the need-to-know legal requirement.

The C.P.A., taking into account the comment made by the Committee, has carried out a general analysis of the above data relating to the academic year 2022 - 2023, so that the profile of the recruits is analysed but also to inform the approach to a quality training at the C.P.A..

Analysis shows that on the whole, 76% of the recruits are men, the majority of which are not married, aged 25 - 24, the







largest proportion of whom does not have any prior higher education, and Nicosia is the most prevalent place of residence. Amongst women, the largest group are unmarried women with prior higher education, 25-34 years old, and most living in Nicosia. As far as prior higher education is concerned, the largest proportion (74%) of the women have prior higher education in comparison to 41% of men. As far as place of residence is concerned, the largest proportion resides in Nicosia, second largest is Larnaka, third largest in Limassol, Paphos fourth, and lastly, Ammochostos. One third of the women are married, in comparison with married men who are one fourth of their group. Of the total of recruits, 6% has children (1% of men and 5% of women). The abovementioned demographics are taken into account mainly in relation to placements of recruits for their practical experience with a portfolio as well as later placements in their police career. For instance, a recruit who lives in Paphos and is married with children, will be placed either in Paphos or in Limassol for his/her convenience. In other cases, recruit who has a specific specialization, after the completion of his/her training, according to the needs of the Police, s/he may be placed in the relevant specialized department.

Choose level of compliance:

A clearer description of the learning objectives and how they relate to the mission statement (revise and clarify existing documentation)

The C.P.A., after the comment of the Committee, has modified the learning outcomes of the training program for police recruits as follows: -

On completion of the training, recruits will be able to:

- Exercise the powers given to them by law
- Evaluate the conditions and the criminal nature of an incident according to current law
- Apply current policing methods using appropriate means and equipment
- Investigate criminal cases and traffic cases according to current police orders, protocols, relevant law and any Chief of Police Orders



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2. Student – centred learning, teaching and assessment (ESG 1.3)

Areas of improvement and recommendations by EEC	Actions Taken by the Institution	For Official Use ONLY
To develop the interconnection between the practical and theoretical aspects of student learning across the curriculum	The total of the program, comprises of 65,5% practical training ANNEX B, which is included in Individual parts of the program, such as (a) practical experience with a portfolio, which is totally practical, (b) the semester at the E.R.U. which is predominantly practical, (c) all the rest of the parts of the program with practical exercises, scenarios and role play, observation in real circumstances such as the Court, etc, (d) the semester at the University of Cyprus, which is the most theoretical semester, and which has included research as practical application of the theoretical, by which recruits are examined in one of the modules.	Choose level of compliance:
	To ensure the practical application of the theoretical part of the course, assessment of the modules has been modified to include assessment methods relating to practical training, such as Role Play (Basic Principles of Policing B.A.A. 102, Criminal Procedure Π.Δ. 103, Traffic T.104, Penal Code Π.Κ.201, Various Laws Δ.Ν. 202, Penal Code II Π.Κ. 502) and Practical Exam (Traffic T.104, Scientific Evidence E.M. 501, Penal Code II Π.Κ. 502), etc.	
"The practical (and theoretical) training regarding interacting with the community is currently not sufficiently strong the modules that engage officers to connect to civil society also need to be fully recognized in assessment."	The C.P.A., taking into account the comments of the Committee, has increased the interaction of the training with the community via the module "Persons in need of special treatment" П.Х.Е.М. 503, in which a Group work has been included, assessed with 1% of the total grade of the Semester E.	Choose level of compliance:
	In the context of a group work, recruits need to choose a group of people who need special treatment, and, after they research the special needs of the group (including onsite research and interviews), to plan and carry out an action on a social level or on a safety level. The action, which will be recorded in a special for the purpose file, and will be presented to the class, may have any	



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Some of the IT equipment is dated and	form such as information leaflets, photos, etc, on the condition that this is reproducible for the benefit of the specific group of people (ANNEX H). On the 14 th of February 2024 a letter was	Choose level of compliance:
not geared to the needs of a training academy with increasing student numbers and an evolving digital learning environment.	sent to the Information Technology Department in the framework of the 2025-2027 budget for article 07.652 relating to purchase of IT equipment and in which, the need for the purchase of 53 new computers is clearly stated (ANNEX C). 41 of the 53 computers will replace the existing ones in the computer laboratories, and two of them will replace the existing ones in the library	
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3. Teaching staff (ESG 1.5)

Areas of improvement and recommendations by EEC	Actions Taken by the Institution	For Official Use ONLY
The teaching staff status is almost entirely drawn from those with a police background. Opening the CPA core teaching staff to non-police, and prompting dialogue with a diversity of NGOs and civil society groups in the CPA on important issues such as police-citizen relations may help close that gap. That may require modification in the current rules and regulations.	The Cyprus Police Academy, as a Unit of the Police, cooperates with the Community through Memorandums of Understanding, according to the training needs of the Police and other agencies / services, members of which participate in the training of the police members, like for example, the Antiquities Department, the Pancyprian Coordinator Council for Volunteering, the Social Services, The Cyprus National Addictions Authority etc, but also NGOs like the Association for the prevention and handling of violence in the family, the Mediterranean Institute of Gender Studies, etc. In addition to the above that are regulated by MoUs with the Police, there is cooperation with other services in the Community, like the Court Service, the Asylum Service, the Pancyprian Association of Cancer Patients and Friends (PASYKAF), etc for the training of police members.	Choose level of compliance:
	In addition to the above, the C.P.A. posts a notice for (civilians) persons who meet the minimum required qualifications and are interested in being included in the C.P.A. Register of Lecturers. The notice is posted in the Official Gazette of the Republic, the police website and daily press. On receipt of the applications, these are evaluated by a three-member C.P.A. Committee. Those who meet the minimum required qualifications are included in the Registry and are called to present topics at the C.P.A. according to the training needs.	
The CPA does not sufficiently promote synergies between teaching and research despite efforts to collaborate with the University of Cyprus. Social sciences, and more specifically policing sciences, which study interactions between police and the public, can be developed with additional partnership and allocation of time during the curriculum for research activity	The mission of the C.P.A. is to offer quality professional education and training to all members of the police, aiming at expanding their knowledge and the development of their skills and abilities, so that, the most effective policing and the carrying out of their lawful powers are assured in the best possible way.	Choose level of compliance:



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The C.P.A. trains police members in the application of the law and the way they carry out their police duties, according to the Chief of Police orders.

Since 2022, when the Directorate of Strategy and Management of Change (PSO 1/104) was established, research is within the responsibility of the said Directorate, which coordinates research activity in cooperation with other agencies / state and private universities of Cyprus and abroad, on topics that relate to policing. It is the duty of the Directorate also to locate research gaps and problematic areas that need to be investigated for the upgrading of the work and the offered services of the Police.

The C.P.A. instructors, during the preparation of classes, carry out research of a police / legal nature (in cooperation with the Research Office of the C.P.A.), during which they are kept up to date for any developments in the topic they will be teaching, including new laws, orders, relevant Court Decisions etc.

In addition, the Cyprus Police conducted two surveys during 2022 and 2023 (via a private research company), the results of which are included in the training program for police recruits. To be more specific, "Research on the image of the Cyprus Police" April 2022, "Evaluation of the Community Police" September 2023, presented concerns of the citizens and what the public wants from the Police. research showed for example, the need of citizens to feel safe through police patrols, a topic included in the training program for police recruits, and more specifically, in Basic Police Principles B.A.A.102 module. Another topic that is of concern to citizens, for example, is that of burglaries, a topic that is covered in the modules of Penal Code I ∏.K.201 and Penal Code II Π.Κ.502.

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4. Student admission, progression, recognition and certification (ESG 1.4)

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5. Learning resources and student support (ESG 1.6)

Areas of improvement and recommendations by EEC	Actions Taken by the Institution	For Official Use ONLY
"while the building may be clean and well maintained, it nevertheless feels antiquated. Some classrooms for example are small and few of the rooms are designed to facilitate student centred learning and interactive practice".	On the 1 st of February 2024, a letter was sent to the relevant office at Cyprus Police Headquarters (Building Infrastructure Division) relating to improvements to the buildings of the Cyprus Police Academy. More specifically, amongst others, it is asked that (new instruction rooms and offices for teaching and administrative staff are created (ANNEX D).	
	Because of the small size of the instruction rooms, the C.P.A. has adopted a small group approach to teaching.	
	Also, for assuring the quality of provided training in the context of active learning, the C.P.A. has the conventional instruction rooms, as well as indoor and outdoor practical learning areas, such as the Model Court room, the Police Station model etc.	
"While teaching rooms etc, have the required equipment Their physical space has not evolved to take into account new modes of learning."	On the 1st of February 2024 a letter was sent to the relevant office of at Cyprus Police Headquarters (Building Infrastructure Division) relating to improvements to the buildings of the Cyprus Police Academy. More specifically, amongst others, it is asked that new instruction rooms and offices for teaching and administrative staff are created (ANNEX D). Because of the small size of the	
	instruction rooms, the C.P.A. has adopted a small group approach to teaching.	
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"there is a deficit of resources elsewhere Books are provided	On approval of the annual budget, a list of books for purchase is compiled,	



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when requested rather than being a concerted effort to keep the books / journals and other reading material up to date. It is unclear whether students have access to international journals via library subscription."

depending on the training needs of the C.P.A.. The list is drawn after taking into account the training needs and market research on new or imminent publications. After the list is completed, the relevant procedure regarding public procurement is carried out according to the Law on Public Procurement and the relevant regulations.

Besides the above procedure, during the year, whenever unforeseen needs come up for library material, and in the context of the existing legal framework, books are purchased to satisfy library needs at the C.P.A.

During 2023, 89% of the books purchased for the library, were publications of the years 2020-2024: 62% was of police / law / criminology content, 19% was of a more general content like research, sociological and psychological approaches to the police and / or its members, training, etc, 3% of the purchases were on fire fighting content, and the rest 16% was of management content, relating to the training of police members with a rank higher than constable (ANNEX G).

In addition, through collaboration between the Library of the C.P.A. and the Library of the Open University of Cyprus, electronic access is provided to more than 89,000 e-books, and more than 49,000 Electronic journals (access to the above-mentioned electronic material is available only through the computers installed at the Library of the C.P.A.).

The C.P.A. Library also provides the possibility of interlibrary loan within the framework of cooperation with Cypriot Libraries.

The CPA is in need of a gym/physical fitness space

On the 1st of February 2024 a letter was sent to the relevant office at Cyprus Police Headquarters (Building Infrastructure Division) relating to improvements to the buildings of the Cyprus Police Academy (ANNEX D). More specifically, amongst others, it is asked that a physical training area is created.



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A firearm range on site is required	The construction of an outdoor covered physical training area had been scheduled to be completed during the years 2023-2025, and for these years, appropriate planning in the annual budget was carried out. The architectural plans and the construction study have been completed and the relevant permission was granted, however, because of cuts in the budget and other operational needs, the proposed date for the start of the project has been set for 2025. On the 14 th of February 2024 a letter was sent to the Finance Directorate at Cyprus Police Headquarters in the framework of the 2025-2027 budget, in which the following were included: (a) the creation of an outdoor physical training area with changing rooms etc, for the physical training of the academy trainees as well as for the personnel (315.000 euro for 2025 and 315.000 euro for 2026), and (b) improvements at the C.P.A. (training areas and recreation areas). (ANNEX E). On the 7 th of March 2024, a letter was sent to the E.R.U. for the promotion of	Choose level of compliance:
	the creation of an indoors shooting range (ANNEX F).	
The technology, used in the IT was a		Chanaland of an P
The technology used in the IT rooms could be updated	On the 14 th of February 2024 a letter was sent to the Information Technology Department in the framework of the 2025-2027 budget for article 07.652	Choose level of compliance:
	relating to purchase of IT equipment and in which, the need for the purchase of 53 new computers is clearly stated (ANNEX C). 41 of the 53 computers will replace the existing ones in the computer laboratories, and two of them will replace the existing ones in the library.	
Library subscriptions should be updated and secured. Books purchased regularly.	On approval of the annual budget, a list of books for purchase is compiled, depending on the training needs of the C.P.A The list is drawn after taking into account the training needs and market research on new or imminent publications. After the list is completed, the relevant procedure regarding public procurement is carried out according to the Law on Public Procurement and the relevant regulations.	Choose level of compliance:



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The C.P.A. Library also provides the possibility of interlibrary loan within the framework of cooperation with Cypriot Libraries.

The number of administrative staff needs to be adjusted to the number of recruits

Programming at the C.P.A. for the training of police and fire service recruits, as well as other programs, is drawn according to the existing capacity of the C.P.A. The training programming of the C.P.A. requires instruction rooms and offices of teaching and administrative staff and other infrastructure of the Police and the Fire Service.

In case, during the drawing up of the C.P.A. programming, there is a need for more resources, then the relevant communication is forwarded to the Chief of Police for more resources to be allocated to the C.P.A., drawing from resources of the wider Police / Fire Service.

6. Additional for doctoral programmes (ALL ESG)

Areas of improvement and recommendations by EEC	Actions Taken by the Institution	For Official Use ONLY
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7. Eligibility (Joint programme) (ALL ESG)

Areas of improvement and recommendations by EEC	Actions Taken by the Institution	For Official Use ONLY
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B. Conclusions and final remarks

Conclusions and final remarks by EEC	Actions Taken by the Institution	For Official Use ONLY
Ensuring that the Learning Objectives are more closely aligned to the Mission statement and educational outcomes. This would allow internal and external review to be more explicit when identifying outcomes	The C.P.A., after the comment of the Committee, has modified the learning outcomes of the training program for police recruits as follows: - On completion of the training, recruits will be able to:	Choose level of compliance:
	 Exercise the powers given to them by law Evaluate the conditions and the criminal nature of an incident according to current law Apply current policing methods 	
	using appropriate means and equipment Investigate criminal cases and traffic cases according to current police orders, protocols, relevant law and any Chief of Police Orders Record police events and actions according to current police orders	
	 Assess their knowledge, skills and abilities in relation to their expected adequacy as police officers and their integrity and take corrective measures Communicate with the community and other agencies through relevant activities 	
Consideration should be given to upgrading facilities, staffing levels and outdoor physical education areas	On the 1 st of February 2024 a letter was sent to the relevant office of Cyprus Police Headquarters (Building infrastructure Division) relating to improvements to the buildings of the Cyprus Police Academy (ANNEX D). More specifically, amongst others, it is asked that, (a) new instruction rooms as well as office space for administrative and teaching staff, (b) a study area as an extension of the library, and (c) an outdoor physical training area, are also created.	Choose level of compliance:
	On the 14 th of February 2024 a letter was sent to the Information Technology Department in the framework of the 2025 - 2027 budget for article 07.652 (relating to purchase of IT equipment) and in which, the need for the purchase	



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of 53 new computers is clearly stated (ANNEX C). 41 of the 53 computers will replace the existing ones in the computer laboratories, and two of them will replace the existing ones in the library.

Programming at the C.P.A. for the training of police and fire service recruits, as well as other programs, is drawn according to the existing capacity of the C.P.A.. The training programming of the C.P.A. requires instruction rooms and offices of teaching and administrative staff and other infrastructure of the Police and the Fire Service.

In case, during the drawing up of the C.P.A. programming, there is a need for more resources, then the relevant communication is forwarded to the Chief of Police for more resources to be allocated to the C.P.A., drawing from resources of the wider Police / Fire Service.

The role of research should be embedded more strongly in the curriculum. This would assist greatly with the links between the practical and theoretical aspects of student learning across the curriculum and engaging with the community

The mission of the C.P.A. is to offer quality professional education and training to all members of the police, aiming at expanding their knowledge and the development of their skills and abilities, so that, the most effective policing and the carrying out of their lawful powers are assured in the best possible way.

The C.P.A. trains police members in the application of the law and the way they carry out their police duties, according to the Chief of Police orders.

Since 2022, when the Directorate of Strategy and Management of Change (P.S.O. 1/104) was established, research is within the responsibility of the said Directorate, which coordinates research activity in cooperation with other agencies / state and private universities of Cyprus and abroad, in topics that relate to policing. It is the duty of the Directorate also to locate research gaps and problematic areas that need to be investigated for the upgrading of the work and the services provided by the Police.



Click or tap here to enter text.	Moreover, the C.P.A. instructors, during the preparation of classes, carry out research of a police / legal nature during which they are kept up to date for any developments in the topic they will be teaching, including new laws, orders, relevant Court Decisions etc. The Cyprus Police conducted two surveys during 2022 and 2023 (via a private research company), the results of which are included in the training program for police recruits. To be more specific, "Research on the image of the Cyprus Police" April 2022, and "Evaluation of the Community Police" September 2023, presented the concerns of the citizens and what the public wants from the Police. The research showed for example, the need of citizens to feel safe through police patrols, a topic included in the training program for police recruits, and more specifically, in Basic Police Principles B.A.A.102. Another topic that is of concern to citizens, for example, is that of burglaries, a topic that is covered in the modules of Penal Code I Π.Κ.201 and Penal Code II Π.Κ.502. Click or tap here to enter text.	Choose level of compliance:
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D. Higher Education Institution academic representatives

Name	Position	Signature
Panayiotis Kountoureshis	Director	Almaranas
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