

Doc. 300.1.2

Date: 20/6/2025

Higher Education Institution's Response

- **Higher Education Institution:**
AMERICAN UNIVERSITY OF CYPRUS

- **Town:** LARNACA

- **Programme of study**
Name (Duration, ECTS, Cycle)

In Greek:

ΠΤΥΧΙΟ ΝΟΜΙΚΗΣ ΜΕ 3 ΑΚΑΔΗΜΑΪΚΕΣ ΚΑΤΕΥΘΩΝΣΕΙΣ:
ΕΛΛΑΔΙΚΗ - ΚΥΠΡΙΑΚΗ - ΑΓΓΛΙΚΗ

In English:

BACHELOR OF LAW INCLUDING 3 ACADEMIC
SPECIALIZATIONS: GREEK - CYPRIOT - ENGLISH

- **Language(s) of instruction:** GREEK - ENGLISH
- **Programme's status:** CONVENTIONAL
- **Concentrations (if any):**

In Greek: GREEK - CYPRIOT

In English: ENGLISH



The present document has been prepared within the framework of the authority and competencies of the Cyprus Agency of Quality Assurance and Accreditation in Higher Education, according to the provisions of the “Quality Assurance and Accreditation of Higher Education and the Establishment and Operation of an Agency on Related Matters Laws” of 2015 to 2021 [[L.136\(I\)/2015 – L.132\(I\)/2021](#)].

A. Guidelines on content and structure of the report

- *The Higher Education Institution (HEI) based on the External Evaluation Committee's (EEC's) evaluation report (Doc.300.1.1 or 300.1.1/1 or 300.1.1/2 or 300.1.1/3 or 300.1.1/4) must justify whether actions have been taken in improving the quality of the programme of study in each assessment area. The answers' documentation should be brief and accurate and supported by the relevant documentation. Referral to annexes should be made only when necessary.*
- *In particular, under each assessment area and by using the 2nd column of each table, the HEI must respond on the following:*
 - *the areas of improvement and recommendations of the EEC*
 - *the conclusions and final remarks noted by the EEC*
- *The institution should respond to the EEC comments, in the designated area next each comment. The comments of the EEC should be copied from the EEC report **without any interference** in the content.*
- *In case of annexes, those should be attached and sent on separate document(s). Each document should be in *.pdf format and named as annex1, annex2, etc.*

1. Study programme and study programme's design and development (ESG 1.1, 1.2, 1.7, 1.8, 1.9)

Areas of improvement and recommendations by EEC	Actions Taken by the Institution	For Official Use ONLY
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2. Student – centred learning, teaching and assessment (ESG 1.3)

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3. Teaching staff (ESG 1.5)

Areas of improvement and recommendations by EEC	Actions Taken by the Institution	For Official Use ONLY
<p>Point 1</p> <p>Clearer promotion criteria that cover all aspects of an academic role (teaching, research, service to the university and broader societal impact).</p>	<p>It should be emphasized initially that in the application for Evaluation - Accreditation of the Bachelor Study Program dated 15/2/2025 and more specifically on page 22 and following, it is described in detail how the promotion of faculty members will be carried out by the Promotions Committee, as well as the eligibility and the process of promotion and general development of faculty members.</p> <p>Nevertheless, we welcome this question, as it is rightly requested to specify the criteria by virtue of which these promotions will be carried out.</p> <p>It is clear that the issue of criteria is of particular importance, precisely because it demonstrates both the seriousness and the transparency of the promotion process.</p> <p>In the present context, teaching excellence can initially be mentioned, which concerns the quality of teaching, the development of new teaching strategies through</p>	<p>Choose level of compliance:</p>

	<p>the use of new technologies and can be demonstrated by peer evaluations, student evaluations, and the teaching awards that can be conducted either by independent bodies or by the Department of Law of the American University of Cyprus itself.</p> <p>Teaching excellence is also enhanced by the development of programs, especially by root courses, by new courses, by combined courses or by courses that can enhance personal and professional skills or even pedagogical innovations, but also by the supervision, guidance and leadership of undergraduate and graduate theses and the guidance of younger members of the academic staff.</p> <p>The criterion of teaching excellence is complemented by the contribution to the professional development of teaching through continuous participation in seminars, lectures, certifications, leadership in curriculum evaluations or even the design of international or interdisciplinary curricula.</p> <p>Research and general academic activity as a criterion for promotion</p>	
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	<p>may also be highlighted by securing grants and funding for its conduct, as it is considered to contribute to interdisciplinarity and promote the personality of the researcher, participants, students, etc. and the development of a research culture of the Department of Law of the American University of Cyprus and can generally highlight the researcher and the University as participants or even leaders in the development of important research programs, interdisciplinary initiatives with serious social impact or finally «illuminate» the leading academic personality of the researcher through the participation in law editorial committees and external University evaluation committees.</p> <p>The third criterion is the provision of services to the University itself through involvement in administrative roles (Head of Law Department etc.) and committees (Promotion Committee or Research Committee for instance) concerning the Department of Law and leadership roles (Dean etc.)</p>	
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	<p>concerning the American University of Cyprus in general.</p> <p>This involvement clearly takes place in the direction of participation in academic governance, the strategic planning of the Law Department and the University, as well as ensuring the quality of the academic services provided.</p> <p>Of course, this provision of services to the University must combine the participation and integration of students, the undertaking of initiatives for their integration, their encouragement in academic and non-academic activities, the pursuit of student well-being and finally the involvement of the rest of the academic staff, especially the guidance and encouragement of new members of the aforementioned staff.</p> <p>The fourth and final criterion is the broader societal impact that can be produced by the member of the academic staff under promotion, mainly through the contribution of his/her work to public debate, the media, his/her public statements, his/her lectures, his/her role as an</p>	
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	<p>expert, the influence on public policy or professional practice and in general the promotion of professionalism, constructive cooperation with other colleagues and students, as well as the demonstration of ethical behavior, integrity and institutional respect towards the state, its institutions, professional standards and the University itself.</p> <p>The broader societal impact, which is taken into account in the promotion process, is also caused by the transfer of knowledge, through the provision of consulting services or training that can also be provided to external organizations with the aim of achieving international collaborations and consolidating the fundamental principles of Justice as a universal human value, which is of the outmost importance.</p>	
<p>Point 2</p> <p>A clear policy on what kind of scholarly activity and academic research should be prioritised by staff.</p>	<p>Initially, it should be mentioned that in the application for Evaluation - Accreditation of the Bachelor's Degree Study Program dated 15/2/2025 and more specifically on page 54 entitled «Research activities of the teaching staff participating in</p>	<p>Choose level of compliance:</p>

	<p>the program and synergies between research and teaching», the following are emphasized verbatim:</p> <p><i>«The faculty members will be expected to be active researchers in their respective disciplines, and they will be strongly encouraged and supported by the Institution to conduct relevant and applied research to satisfy the needs of the Cyprus market and beyond. Faculty members are expected to present their studies at international conferences and publish their studies in recognized academic journals. Students will be encouraged to participate and collaborate with faculty in research projects during their 3rd and 4th years of their study at AUCY. They will also be encouraged to collaborate with other academics from other institutions in Cyprus and abroad, i.e. the USA, Europe, etc.»</i></p> <p>Nevertheless, it is considered appropriate by the American University of Cyprus and the Department of Law, which is respectfully requesting its establishment, to quote extensively, in response to the question regarding academic activity and academic research, the corresponding Research</p>	
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	<p>Policy that applies to AUCY for all Faculties and Departments, fully accredited and recognized by the Cyprus Quality Assurance Association (CYQAA).</p> <p>In particular, AUCY is committed in taking all necessary measures to ensure that research is promoted within the University and that teaching, and learning should be enhanced by research activities. Its target is to provide academic excellence, active participation in multi-disciplinary research, internationalization and promotion of high-value research-oriented results.</p> <p>The main research priorities of the AUCY according to its Strategic Plan and Academic Vision is:</p> <ol style="list-style-type: none"> 1. Development and enhancement of research activities: <ol style="list-style-type: none"> a. Establishment of the Research Center and its development in relevant cutting-edge research areas. b. Strengthening of the partnerships with other local or foreign research Institutes, organizations and universities of international reputation. 	
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	<p>c. Creation of new research job openings and opportunities for academic researchers or novice researchers in areas of science and technology.</p> <p>d. Provision of attractive incentives to researchers.</p> <p>e. Improvement of research infrastructures.</p> <p>f. Dedicate the fifth (5th) working day of every week to the full-time exclusive faculty members to research.</p> <p>g. At least one publication per each academic year and one conference presentation per year, indexed to Scopus or other peer-reviewed literature.</p> <p>2. Attracting of external research funding</p> <p>a. Submission of research proposals in national and international funding organizations.</p> <p>b. Increase of external research funding from Cyprus and the European Commission (HORIZON H2021-2027, Cyprus Research Promotion Foundation etc.).</p> <p>3. Exploitation and dissemination of research results:</p>	
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	<p>a. Publication of articles in well-known scientific journals and presentations of research results in conferences and seminars in Cyprus and abroad.</p> <p>b. Promotion of collaborations with local companies and the industry.</p> <p>c. Promotion of synergies between research, innovation and the entrepreneurs</p> <p>d. Linking research activity to innovation, entrepreneurship and the needs of industry and society.</p> <p>In order to achieve these goals, AUCY will primarily collaborate, but not only, with the newly established AUCY Research Center which is part of the AUCY and it will operate either autonomously or in co-operation with other entities, such as companies, research institutes, external researchers and academics. As indicated above, the development of the Research Center aims to connect the local industry and the economy sector with research to provide solutions, by producing improved products and services. In addition, AUCY has already signed a</p>	
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	<p>Memorandum of Agreement with University of Massachusetts and CASS School of Management for Collaboration with the Research Center and to promote research at an international level. It also proposes the creation of research units under the umbrella of the Research Center based on each Faculty i.e. Business Research Unit, Computer Science Research unit. To this academic pathway, it is really needed to point out the very productive Research Hub of the Faculty of Arts and Humanities with more than six (6) journal papers published since the establishment of our University and keynote talks in Europe and USA.</p> <p>All these will support the goal of promoting interdisciplinary collaboration across the research units and to strengthen research excellence in different areas.</p> <p>1. Regulations and Procedures:</p> <p>AUCY has proceeded into further updating the regulations and the procedures for the research policy of the University upon full operation.</p> <p>To start with, the University's Research Committee will be</p>	
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	<p>responsible for the development and coordination of the research policy and strategy of the AUCY and it will be addressing all research policy matters and providing recommendations to the Senate.</p> <p>In particular, the members of the Committee will coordinate the preparation, formulation and implementation of the University's policy and procedures regarding research projects and activities.</p> <p>The aim of the Research Committee is to establish the conditions that will both support and stimulate quality research among the University's academic staff, the industry and the society and, promote all their research results to the public. The Committee will be made up of members of the academic and administrative staff and it will be chaired by the Vice Rector for Research.</p> <p>The Committee members will be responsible to make recommendations regarding the allocation of «Internal Research Funding» on an annual basis and to promote call for proposals for other</p>	
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	<p>internal research programs. More specifically, the Research Committee will be responsible to evaluate the proposals and allocate the final necessary resource and to examine and approve matters relevant to the eligibility of the proposal.</p> <p>In addition, AUCY has further updated the research policy by including the provision of research incentives for all faculty members (including visiting Professors and Special Teaching Staff) which aims to strengthen and develop the University's Research Activities through the attraction of external research program and collaboration and partnership agreement with private sector companies. In particular, below we provide examples of incentives and awards that will be funded by the AUCY and the Faculty Development Centre (FDC).</p> <ul style="list-style-type: none"> ➤ Financial incentives of €1,000-€1500 for novice researchers and academic staff in order to complete a project report and proceed into and publication of their results. The amount also will be applied to the 	
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	<p>financing and the operational costs of conducting the research (consumables, cost of outsourcing analyses, travels etc.).</p> <ul style="list-style-type: none"> ➤ Financial incentives for participation with a Scientific Announcement (oral or poster) to international world-class conferences in the form of economic support (approximately up to €1000) and to a national conference for up to €500 (to mainly cover the conference registration fee). A precondition for receiving the above funding is to register at the conference with the affiliation of American University of Cyprus (AUCY). ➤ Additional research activity funding is an additional amount that will be given to all academics for submitting proposals for external financing based on special criteria. This amount is determined on the basis of the number of research proposals submitted for external funding. <p>Furthermore, all Members of the academic staff (Faculty, visiting Professors and Special Teaching Staff), will be encouraged to</p>	
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	<p>participate in additional activities, in alignment with University rules, including the:</p> <ul style="list-style-type: none"> ➤ Participation in External Research/Teaching Programs, either in European programs or in other international projects with external funding. This activity is of high importance since it will act as an important contributor to the promotion of research and/or teaching within the University. It can be achieved via the employment of novice researchers and post-graduate students, the development of research infrastructure and the strengthening of the University's collaboration with other leading international research centers/organizations and the exchange of ideas and cultural approach. In addition, it will further support the implementation of teaching methodologies and research activities into the teaching work of the personnel. Please note that the available funding for these activities will be defined by the contract (grant agreements) and the allocated hours for the academic staff. 	
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	<p>As mentioned above, the whole academic staff of the Department will be encouraged to include their research-oriented activities and their research results in their teaching in the following ways:</p> <ul style="list-style-type: none"> ➤ Integration of research results in undergraduate lectures, ➤ Field/educational visits at research centers/organisations that they will have established collaboration ➤ Provision of the opportunity to final-year students to work in research projects, ➤ Encouragement and facilitation of the participation of both undergraduate and postgraduate students in national/international conferences/workshops, organized within the framework of Department's Research Projects. <p>Ethics Committee:</p> <p>AUCY will proceed into the establishment of the Ethics Committee which will have an advisory and monitoring role to the research staff of the University. The</p>	
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	<p>composition of the Committee Members will include the Academic and Administrative Staff, representing all Faculties and their Departments accordingly, upon full operation of the AUCY.</p> <p>The responsibilities of the AUCY Ethics Committee will include the evaluation of research protocols based on the procedure which was established by the National Bio-Ethics Committee of Cyprus, as analytically described by its code of practice.</p> <p>The aforementioned «Code of Practice» will be adopted by AUCY upon full operation, and it will take into consideration the following provisions:</p> <p>A) The regulation of the freedom and independence of researchers for conducting their research,</p> <p>B) Resolution in cases of conflict of interest, personal responsibility and accountability,</p>	
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	<p>C) Responsible processing and management of personal data and</p> <p>D) The protection of intellectual property.</p> <p>In cases where there is a need to examine ethical matters in research, including personal data and involving humans, then a request will be submitted to the National Bioethics Committee for the procedures to be followed.</p> <p>In addition to this, the Ethics Committee is responsible for complying with the research policy and the practices with international research ethics practices, such as the use of a research information documents that will be used by both postgraduate students and academic research staff and the evaluation of electronically submitted application by the Ethics Committee.</p>	
<p>Point 3</p> <p>Use of the existing networks that prospective members of staff have to promote institutional agreements with other HEI to foster</p>	<p>Regarding the third (3rd) point of improvement and recommendations and specifically the use of existing networks that the candidate staff members have to promote institutional agreements with other HEIs to enhance collaboration in</p>	<p>Choose level of compliance:</p>

<p>collaboration in research and teaching.</p>	<p>research and teaching, the following should be noted:</p> <p>AUCY acting with the sole purpose of achieving all of its research and academic goals will primarily collaborate, but not only, with the newly established AUCY Research Center which is part of the AUCY and it will operate either autonomously or in co-operation with other entities, such as companies, research institutes, external researchers and academics. As indicated above, the development of the Research Center aims to connect the local industry and the economy sector with research to provide solutions, by producing improved products and services.</p> <p>In addition, AUCY has already signed a Memorandum of Agreement with University of Massachusetts and CASS School of Management for Collaboration with the Research Center and promote research at an international level. It also proposes the creation of research units under the umbrella of the Research Center based on each Faculty i.e. Business Research Unit,</p>	
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	<p>Computer Science Research unit. To this academic pathway, it is really needed to be pointed out the very productive Research Hub of Faculty of Arts and Humanities with more than six (6) journal papers published since the establishment of our University and keynote talks in Europe and USA.</p> <p>All these will support the goal of promoting the interdisciplinary collaboration across the research units and to strengthen research excellence in different areas.</p> <p>Moreover, we should point out that the research output of the AUCY Law Department's teaching staff will be disseminated to a commendable extent through peer-reviewed international journals, conference presentations, and proceedings. This demonstrates active our strong engagement with the global academic community and adherence to recognized scholarly standards.</p> <p>The AUCY Department of Law will prioritize publication in reputable international outlets that follow rigorous peer-review processes, contributing to the</p>	
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	<p>academic visibility and credibility of its research.</p> <p>Furthermore, the AUCY Department of Law is totally ready to an open access publication policy that is fully aligned with national and European directives on open science. This approach ensures that research findings will be freely accessible to the public and the wider scientific community, fostering transparency, collaboration, and a broader societal impact.</p> <p>The Department's commitment to open access also will support compliance with funding agency requirements and is going to promote the dissemination of knowledge in accordance with best practices in academic publishing.</p>	
<p>Point 4</p> <p>Develop a policy on visiting faculty and make it visible and open to candidates to apply for.</p> <p>Visiting faculty is a useful way to build the institution's reputation, foster effective</p>	<p>Regarding the fourth (4th) point of improvement and recommendations and more specifically the development of a policy regarding visiting professors, building the reputation of the institution, strengthening effective collaborations with other universities and stimulating research, we can mention the following:</p>	<p>Choose level of compliance:</p>

<p>collaborations with other HEI and stimulate research</p>	<p>AUCY has further updated the research policy by including the provision of research incentives for all faculty members (including visiting Professors and Special Teaching Staff) which aims to strengthen and develop the University's Research Activities through the attraction of external research program and collaboration and partnership agreement with private sector companies. In particular, below we provide examples of incentives and awards that will be funded by the AUCY and the Faculty Development Centre (FDC).</p> <ul style="list-style-type: none"> ➤ Financial incentives of €1,000-€1500 for novice researchers and academic staff in order to complete a project report and proceed into and publication of their results. The amount also will be applied to the financing and the operational costs of conducting the research (consumables, cost of outsourcing analyses, travels etc.). 	
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	<p>➤ Financial incentives for participation with a Scientific Announcement (oral or poster) to international world-class conferences in the form of economic support (approximately up to €1000) and to a national conference for up to €500 (to mainly cover the conference registration fee). A precondition for receiving the above funding is to register at the conference with the affiliation of American University of Cyprus (AUCY).</p> <p>➤ Additional research activity funding is an additional amount that will be given to all academics for submitting proposals for external financing based on special criteria. This amount is determined on the basis of the number of research proposals submitted for external funding.</p> <p>In addition, all Members of the academic staff (Faculty, visiting Professors and Special Teaching</p>	
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	<p>Staff), will be encouraged to participate in additional activities, in alignment with University rules, including the:</p> <ul style="list-style-type: none"> ➤ Participation in External Research/Teaching Programs, either in European programs or in other international projects with external funding. This activity is of high importance since it will act as an important contributor to the promotion of research and/or teaching within the University. It can be achieved via the employment of novice researchers and post-graduate students, the development of research infrastructure and the strengthening of the University's collaboration with other leading international research centers/organizations and the exchange of ideas and cultural approach. In addition, it will further support the implementation of teaching methodologies and research 	
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	<p>activities into the teaching work of the personnel. Please note that the available funding for these activities will be defined by the contract (grant agreements) and the allocated hours for the academic staff.</p> <p>As mentioned above, the whole academic staff of the Department will be encouraged to include their research-oriented activities and their research results in their teaching in the following ways:</p> <p>Integration of research results in undergraduate lectures,</p> <ul style="list-style-type: none"> ➤ Field/educational visits at research centers/organisations that they will have established collaboration ➤ Provision of the opportunity to final-year students to work in research projects, ➤ Encouragement and facilitation of the participation of both undergraduate and postgraduate students in national/international conferences/workshops, organized within the 	
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	framework of Department's Research Projects.	
<p>Point 5</p> <p>The HEI should appoint a total of 10 full-time faculty members (2+8), or alternatively, no less than 70% full-time faculty members for the Law programmes.</p>	<p>It is more than certain that the major content of date 15/2/2025 Application for Departmental Evaluation (Document 200.3) refers to the academic staff and it's role to the AUCY Department of Law, analyzing the following chapters and specifically allocation of administrative duties in academic staff (chapter 10), academic staff (chapter 11), visiting teaching staff (chapter 12), special teaching staff (chapter 13), teaching staff per programme of study and teaching staff's weekly programme (chapter 14) and participation of academic staff in University Committees (chapter 15).</p> <p>From the above analysis it is more than evident that AUCY Department of Law recognizes the catalytic role of the academic staff in the teaching process.</p> <p>The Department of Law is going to hire a sufficient number of full-time, according to the European Standards and Guidelines (ESG) regulations and the Cyprus Agency of Quality</p>	<p>Choose level of compliance:</p>

	<p>Assurance and Accreditation in Higher Education (CYQAA) standards, exclusively employed teaching staff with exclusive employment non - fixed time contracts and to the appropriate rank (Lecturer, Assistant Professor, Associate Professor, Professor), for stability, academic consistency, who meet academic and professional standards to support all teaching, learning supervision, research and administrative activities within the Department of Law and effectively deliver the programme of study and even more specifically the core courses, electives and supervision obligation.</p> <p>In addition, all academic staff holds academic qualifications at least one level above the degree level they are teaching and are able to demonstrate subject-specific expertise that directly aligns with the learning objectives of their assigned modules, while AUCY Department of Law ensures that all the members of the academic staff are academically and/or professionally qualified in the relevant field, with</p>	
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	<p>proven expertise in the disciplinary areas of the programme, research activity, and teaching experience.</p> <p>Furthermore, the full-time, exclusive staff model provides the effective programme delivery and ensures the ongoing academic support to students, active participation in curriculum development, teaching innovation and programme evaluation, the compliance with the institutional quality assurance and continuous improvement, through the annual alignment to the programme needs and the faculty members qualifications.</p> <p>Moreover, AUCY Department of Law is going to implement, by the first day of its operation, structured policies for staff development, including the continuous professional development, the participation in academic conferences and workshops and the support for research activities and synergies, joint publications as well as extensive collaboration by all means in the field of research between the whole academic staff.</p>	
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	<p>Additional, AUCY Department of Law full-time exclusive staff members will for sure be involved in the law programmes development, will be able to provide consistent teaching, will participate in quality assurance and to the institutional duties as a whole.</p> <p>On the other hand, part time teaching staff will be able to provide specialist expertise and can support student structures but also serve the coherence of the study law programmes as a whole.</p> <p>These are the reasons why AUCY Department Law confirms that core courses will be taught by full-time exclusive staff members and part-time or adjunct teaching will be supplementary and institutionally controlled, in order to ensure the quality of the study law programmes.</p> <p>Our primary goal is to achieve strategic staffing alignment with manageable use of part-time teaching staff, in order to cover the appropriate learning needs on the one hand but also safeguard the</p>	
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	<p>coherence of the academic structure on the other hand.</p> <p>Distribution of the roles on teaching in AUCY Department of Law are going to be evidently clear and transparent with clear contracts and evaluation of the part-time faculty members.</p> <p>Moreover, in order to ensure that the quality of the law programmes is more than appropriate and sufficient quality AUCY Department of Law have already defined the core and the elective courses, distributing, to the most possible extent, the core courses to exclusively full-time faculty members and when this is not possible, intensifying the effort to cooperate with visiting Professors and at last to the part-time staff.</p> <p>There is also a prediction to prefer visiting Professors to teach elective courses, when this is achievable, rather than part-time staff.</p> <p>Following the aforementioned analysis, AUCY Department of Law states that in accordance with the rules and regulations set forth by the Ministry of Higher Education in Cyprus, and in full compliance with</p>	
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	<p>the directives of the Cyprus Agency of Quality Assurance and Accreditation in Higher Education (CYQAA), the Department of Law adheres strictly to the prescribed staffing ratio of 70% full-time faculty members to 30% part-time faculty members across all its academic programs.</p> <p>Following the interviews conducted by the External Evaluation Committee with the 43 faculty members, and based on the projected number of students expected to enroll in the program upon its accreditation and official launch, the Committee emphasized the importance of prioritizing the recruitment of full-time faculty members from among those interviewed.</p> <p>In addition, the department is encouraged to attract and appoint new faculty members who hold a PhD in Law or Postdoctoral Degree or at least one level above the degree level they are teaching, to ensure academic excellence and long-term program sustainability.</p>	
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	<p>Bachelor Program Coordinators</p> <p>Following the recommendation of the External Accreditation Committee, it was advised that the Department of Law, in addition to the Dean, Head of Department, and Program Coordinator, appoint three (3) separate Coordinators, one for each specialization within the Bachelor of Laws program: Cypriot Law, Greek Law, and English Law.</p> <p>Accordingly, the AUCY Board has approved the hiring of one (1) Coordinator per specialization to oversee and follow up on all academic-related matters within their respective programs, after securing the accreditation.</p> <p>Position Title: Program Coordinator – Cypriot Law / Greek Law / English Law</p> <p>Department: Law</p> <p>Reports To: Head of Department – Law</p> <p>Location: American University of Cyprus (AUCY)</p> <p>Position Overview:</p>	
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	<p>The Program Coordinator is responsible for the academic management, coordination, and quality assurance of the Cypriot Law / Greek Law / English Law specialization under the Bachelor of Laws (LLB) program. The role ensures that all program-related activities meet institutional and accreditation standards and align with the university's strategic goals.</p> <p>Key Responsibilities:</p> <ul style="list-style-type: none"> ➤ Oversee the academic delivery and curriculum implementation of the designated Law program. ➤ Coordinate with faculty to ensure alignment of course content, assessments, and teaching outcomes. ➤ Support the Head of Department in preparing program reviews, accreditation materials, and course evaluations. ➤ Monitor student performance, progression, and feedback, proposing improvements where necessary. 	
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	<ul style="list-style-type: none"> ➤ Serve as the primary academic contact for students enrolled in the specialization. ➤ Ensure compliance with national and international legal education standards. ➤ Facilitate academic advising and mentorship for students. ➤ Organize program-specific academic events, guest lectures, and seminars. ➤ Collaborate with administrative and academic units to support scheduling, course offerings, and faculty assignments. <p>AUCY Department of Law states that it fully respects the number, qualifications, employment status, and subject expertise of the teaching staff fully support the effective delivery of the programme, ensuring compliance with CYQAA's quality assurance criteria. The institution's human resource planning guarantees the sustainability, academic integrity, and continuous improvement of the programme.</p> <p>In conclusion, AUCY Department of Law states firmly that it will</p>	
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	<p>implement from the first day of its accreditation the maintenance of minimum turnover among full-time faculty and part-time staff to preserve continuity and also states its commitment to respect to all necessary staffing ratios reflected in the European Standards and Guidelines (ESG), in order to achieve all its academic goals and to provide to the students coherent, consistent, reliable and integral law programs.</p>	
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4. Student admission, progression, recognition and certification (ESG 1.4)

Areas of improvement and recommendations by EEC	Actions Taken by the Institution	For Official Use ONLY
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5. Learning resources and student support (ESG 1.6)

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6. Additional for doctoral programmes (ALL ESG)

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B. Conclusions and final remarks

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C.

D. Higher Education Institution academic representatives

<i>Name</i>	<i>Position</i>	<i>Signature</i>
Click to enter Name	Click to enter Position	
Dr. Alexios Ch. Constantinou	Associate Professor, Head of the Department of Law	
Click to enter Name	Click to enter Position	
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Click to enter Name	Click to enter Position	
Click to enter Name	Click to enter Position	

Date: 20/6/2025

