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12 October 2026

To
Director
CIM – Cyprus Business School

SUBJECT: Preliminary Review of the Programme of Study "Law LLB (Hons)", offered by CIM – Cyprus Business School Nicosia, through the franchise method, in collaboration with the University of West London, UK

In accordance with the "Quality Assurance and Accreditation of Higher Education and the Establishment and Operation of an Agency on Related Matters Laws" of 2015 to 2021 [L. 136 (I)/2015 - L. 132(I)/2021], I have instructions to inform you of the findings of the **preliminary review** carried out by CYQAA in relation to the programme of study **Law (Hons) [3 academic years, 180 ECTS, Bachelor of Law (LLB)]"** of **the University of West London, UK**, offered by **CIM – Cyprus Business School, Nicosia**, through the franchise method.

In your response, you are requested to provide, in accordance with the above-mentioned Law, all information and documentation identified by the Agency as deficient or missing during the preliminary review.

Your response should be clearly structured and should address each of the Agency's observations individually, with specific references to the relevant supporting documentation, including annexes and page numbers, where applicable.

Observations during the preliminary review:

1. Structure and Content of the Programme of Study
The Agency would like to highlight that, in accordance with the legislation governing cross-border education through franchise agreements, the structure and content of the programme of study delivered by the local institution under the franchise agreement, must be **identical** to those offered by the awarding institution.

With regard to **PART C "Structure of the Programme of Study"** of your application, discrepancies were identified between the submitted programme structure and that published on the University of West London (UWL) website:

- Year 2 (Level 5): The compulsory modules "Land Law 2" and "Employability and Professional Skills" are missing, while "Property Law" is included, although it does not appear in UWL's published programme structure.

- Year 3 (Level 6): UWL offers optional modules from which students select six, whereas the submitted programme does not include any optional modules.

The Agency requests clarification of these discrepancies and supporting evidence confirming that the programme structure and content are **identical** to those of the awarding institution.

2. Academic Staff Qualifications and Workload
With reference to **Table A "Teaching Staff"**, the Agency notes that only two (2) of the five (5) teaching staff members hold a PhD.
Furthermore, **PART B - Document 9**, of your application, records the UWL recommendation of the Course Quality and Approval Sub-committee (16 February 2022) for the CIM recruitment of appropriately qualified lecturers and the implementation of an effective staffing strategy in collaboration with UWL.

In light of the above, the Agency expects CIM to recruit at least one (1) additional PhD-qualified academic staff member, with relevant expertise and experience, by the commencement of the Spring Semester 2026–2027.
The Agency also emphasises the need to monitor and ensure a balanced academic workload, allowing teaching staff sufficient time to engage in research and professional development activities, thereby strengthening the overall quality of the programme of study.

Furthermore, institutions are required to submit a list of the academic staff who will be involved in the delivery of the programme of study, as extracted from the **ERGANI** database. Kindly provide the relevant documentation accordingly.

We remain at your disposal should you require any further information or clarification.

(Droso Lavithi)

On Behalf of the President of
Cyprus Agency of Quality Assurance
and Accreditation In Higher Education